Class of 1957 Heritage Endowment Fund

### Background

The Class of 1957 graduates – when UNI was the Iowa State Teachers College (ISTC) – recall faculty members who imbued them with a spirit that fortified their confidence, engaged their intellectual and moral interests, and enlarged their vision of what it means to be educated. They recount how faculty met them where they were and led them toward becoming more fully developed. They value faculty as giving the institution its character because it was the faculty who believed in them and put their priorities and performance behind those convictions. As one sign of their gratitude, class members have contributed to The Class of 1957 Heritage Endowment Fund as a source of small grants to encourage and enable current UNI faculty and students to benefit from the experiences of our graduates. From a broad perspective, it is our graduates who, in large measure, are the University’s most important accomplishments.

# What constitutes a small grant?

These grants are intended to provide financial support for engaging UNI graduates in the current educational experiences of UNI undergraduate students. Each faculty member is eligible for a **maximum grant amount of $250 per term or $500 per fiscal year** and can be used for any or all of the following:

* An honorarium for the UNI graduate who serves as a resource person in any of the ways noted in this brochure.
* Out-of-pocket expenses for travel (transportation, food, lodging).
* Telecommunications charges such as telephone, fax, and Iowa Communications Network (ICN).
* Printing or copying charges for instructional materials used by the resource person.

Other kinds of expenses might be appropriate uses of these funds and will also be considered.

# For which activities are small grants provided?

Grants are offered for any of the following ways in which UNI graduates could be involved in the educational experiences of UNI students:

* A guest lecturer, discussant, demonstrator, or consultant for a course or project involving UNI students.
* A leader for a field visit to the UNI graduate’s place of work or other location in a field setting relevant to the student’s educational experience.
* A resource person for guiding or coaching a team of students engaged in a project.
* A resource person for assisting a faculty member in planning, developing, and/or implementing a UNI course, course component, or experiential learning activity.

Other kinds of activities involving UNI graduates might be appropriate uses of these funds and will also be considered.

Upon completion of the alumni’s visit, the **faculty member must submit expenses for payment within 30 days**.

# How do you submit a request for funding?

Grant request forms can be accessed on the Office of the Provost and Executive Vice President for Academic Affairs website at http://www.uni.edu/provost or from the Forms Repository. Submit completed request forms to:

The Class of 1957 Heritage Endowment Fund

Office of the Provost and Executive Vice President for Academic Affairs

Seerley Hall, Room 20

Cedar Falls, IA 50614-0707

If you have any questions about the Class of 1957 Heritage Endowment Fund’s purpose or procedures, please contact Amy Kliegl in the Office of the Provost and Executive Vice President at amy.kliegl@uni.edu or 273-2517.

**See Request Form Below:**

Class of 1957 Heritage Endowment Fund Request Form

SEMESTER: [ ]  Fall [ ]  Spring [ ]  Summer YEAR:

Faculty Name:       E-mail Address:

Title:       Office Mail Code:

Department:       Office Phone:

Briefly state the purpose for the grant request. Please include the UNI course or

program and the dates associated with the experience.

Please list the name(s) of the UNI graduate(s) and year(s) of graduation.

Explain the role of the UNI graduate(s) in planning, designing, developing, and/or implementing the experience to be offered to UNI students.

Indicate and itemize the amount requested, and give a brief summary of how the funds will be used.