

Faculty Handbook Committee

December 13, 2024 | 2:30-4:00

Maucker Plaza Conference Room

Committee Members:

- **Faculty:**
 - Fernando Calderón, Melissa Dobosh, Robert Earle, Kenneth Elgersma, Becky Hawbaker, and Christopher Martin

- **Administration:**
 - Robin Dada, Susan Hill, Atul Mitra, Amy Nielsen, Scott Peters, and Theresa Westbrook

Approval of Minutes

1. **Approval of the minutes from 11.15.24**

Evaluation Calendar Discussion & Review of Feedback:

- Questions for Consideration Based on Feedback (please add to these questions based on feedback you all have received)
 - What is the purpose of an annual versus cumulative evaluation? Are “we” comfortable combining the two? (i.e., should we give more attention to a tenure-track cumulative review, given the department/university investment in the person?)
 - Could the annual evaluation be less burdensome? Would DHs be comfortable with a form evaluation (e.g., Workday)
 - Do we need to change the evaluation calendar? Or could we change the components of the evaluation process?
- Updated Evaluation Calendar Proposal
- University Senate and Dean’s Council Feedback Notes
- Department Head Survey
- WorkDay Updates
 - Performance Review Process
 - Example of Performance Review
 - Goals & Reflections in WorkDay?

Survey Update

- Draft Survey Questions
- Next Steps

New Business

- Spring Calendar Hold: Wednesday/Thursday?
- Faculty: Please provide an alternate for your representative