

Faculty Handbook Committee

Wednesday, January 22 | 1-2:30p
Maucker Plaza Conference Room

Committee Members:

- **Faculty:**
 - Alexa Clements (Fernando Calderón), Melissa Dobosh, Robert Earle, Kenneth Elgersma, Becky Hawbaker, and Christopher Martin

- **Administration:**
 - Robin Dada, Susan Hill, Atul Mitra, Amy Nielsen, Scott Peters, and Theresa Westbrook

Approval of Minutes

- Summary minutes from 12.13.24

Proposed Evaluation Calendar Discussion & Next Steps:

- Consideration of three calendar options for strengths and weaknesses
- Department Head Feedback Session: Friday, February 7, 3:30-4:30 Scholarly Space
- Department Head Meeting: Gathering Feedback
 - Provide background summary of original Department Heads' concerns related to evaluation timeline and calendar.
 - Several questions/sticking points have emerged that the FHB Committee would like additional feedback on:
 - Is the evaluation timeline the real problem? While the FHB Committee understands workload as a significant concern, are the calendar and two letters to blame? Are there other ways to solve the workload problem?
 - Are “we” comfortable with an evaluation system that combines the P/T evaluation with the annual evaluation?
 - Would streamlining the annual evaluation help? (e.g., moving it to WorkDay)
 - Would streamlining required documentation help?
 - Share 2-3 evaluation calendar proposals

Spring Meeting Schedule

- Thursday, February 13, 3-4:30 Plaza Conference Room
- Wednesday, March 12, 1-2:30 Plaza Conference Room
- Wednesday, April 9, 1-2:30 Plaza Conference Room
- Thursday, May 8, 3-4:30 Plaza Conference Room