MINUTES OF

UNIVERSITY COMMITTEE ON CURRICULA

September 23, 2026

Present: M. Balong, N. Bird, A. Cox, D. Heistad, A. Gould, C. Holcombe, R. Kidwell, M. Kline, D. Mollenkopf, J. Morgan, C. Nedrow, H. Porter Occeña, J. Zhu

Absent: A. Tabei, C. Christopher, N. Lehman, A. Mann, J. Ophus

Guests: M. Boyd, S. Carter, J. Cryer, L. Geisinger, J. O'Loughlin, R. Revuru, J. Schraffenberger

The meeting was called to order by D. Heistad at 3:00 pm in the Presidential Room, Maucker Union

I. Welcome & Introductions

D. Heistad welcomed all present.

II. Approval of Minutes – September 9, 2026

J. Morgan moved, C. Holcombe seconded to approve the September 9, 2026 minutes. D. Heistad asked if there were any corrections or additions to the minutes. Hearing none.

Chair Heistad called for a vote on the September 9, 2026 minutes. Motion passed unanimously.

III. Curriculum Review Procedures for Consent Agenda Items

H. Porter Occeña, J. Zhu seconded to approve the consent agenda.

Chair Heistad called for a vote on the consent agenda. Motion passed unanimously.

IV. Curriculum Proposals for the Department of Languages and Literatures

H. Porter Occeña moved, J. Zhu seconded to approve the Department of Languages and Literatures proposals.

Agenda Items – Programs

- ELLEDUCATION- BA: English Language Learner (ELL) Education Major-Teaching (edited)

- ELLEDUCATION-MINOR: English Language Learner (ELL) Education Minor-Teaching (edited)
- ELLMODERNLANGED- BA: English Language Learner (ELL)/Modern Language Education Major-Teaching (Extended Program) (edited)
- TESOL- BA: Teaching English to Speakers of Other Languages (TESOL)/Applied Linguistics Major (edited)
- TESOL-MINOR: Teaching English to Speakers of Other Languages (TESOL)/Applied Linguistics Minor (edited)

D. Heistad explained that the changes to the proposed programs relate to a profession shift taking place. J. Schraffenberger stated that the change from TESOL (Teaching English to Speakers of Other Languages) to ELL (English Language Learner) also aligns with the endorsement that students receive. D. Heisted questioned why the department is choosing to keep programs with TESOL in the title if ELL is becoming the standard. J. Schraffenberger mentioned that the department has added "Applied Linguistics" to the program name.

D. Heistad suggested this could be an opportunity to align the program names. J. Schraffenberger explained that the ELL programs lead to the ELL endorsement, whereas the TESOL programs do not lead to an endorsement, as they are non-teaching.

J. Zhu suggested transparency in the description of the TESOL-BA and the TESOL-MINOR so students are aware these are non-teaching programs, nor do they lead to an endorsement. H. Occeña Porter suggested moving "applied linguistics" before "TESOL" in the title of the programs. J. Schraffenberger saw no issues with reconfiguring the title of the program, but will check with faculty.

In the TESOL-BA and TESOL-MINOR, J. Schraffenberger requested to move the text regarding the endorsement status at the bottom of the program to the top. R. Kidwell confirmed that the Office of the Registrar will make this change.

D. Heistad directed J. Schraffenberger to review title options with the faculty.

C. Holcombe mentioned EDUC 2320 has a corequisite, which needs an asterisk to notate on the following programs: ELLEDUCATION-BA, ELLMODERNLANGED-BA, TESOL-BA.

Agenda Items – Course

- LANG 3900: Internship in Languages and Literatures (added)

Chair Heistad called for a vote on the motion to approve the Department of Languages and Literatures proposals. The motion passed unanimously.

V. Curriculum Review Procedures for Curriculum Proposals in the School of Music

H. Porter Occeña moved, J. Zhu seconded, to approve the School of Music proposals.

Agenda Items – Programs

- MUSIC- BA: Music Major (edited)

  D. Heistad explained that the MUSIC-BA will be moving from 6 emphasis tracks to 4 tracks. The department is removing the Jazz and String tracks. M. Boyd confirmed that the String track is being removed due to low enrollment, stating that there has only ever been 1 student enrolled. The department replaced the Jazz track with a Music Performance BM in Jazz Studies.

- POPMUSPEDAGOGY-CERT: Certificate in Popular Music Pedagogy (added)

  M. Boyd explained that the certificate includes already existing courses. The purpose of this certificate is to provide students with a background in modern band, in addition to traditional concert band.

  D. Heistad confirmed that none of the courses have prerequisites. M. Boyd stated that MUS THEO 3220 has a prerequisite of junior standing.

Agenda Items – Courses

- MUS ED 1130: Spectrum Project (added)
- MUS ED 3130: Spectrum Project (added)

  D. Heistad explained that students involved in the Spectrum Project will enroll in these courses, so they are able to receive credit. The instructor who oversees Spectrum Project thought if students are taking this multiple times there should be different numbers. The suggestion to the department was to have one course which is repeatable. D. Heistad confirmed that this course will also be treated as a practicum, so the recommendation is to add “practicum” to the tittle, as this will also help with transparency for syllabus posting.

  M. Balong inquired whether only having the 3000-level would limit any students from enrolling. R. Kidwell confirmed the 3000-level course would have no prerequisites.

  R. Kidwell questioned whether the course should have a limit on repeats. M. Boyd confirmed that there should be no limit on the number of times a student can repeat the course.

- MUS ED 3140: Audio Engineering for Educators (added)
- MUS ED 3170: Rock Shop! Modern Band Workshop (added)

J. Zhu questioned the number of contact hours for MUS ED 3170. R. Kidwell stated that after checking with Nicole Lehman, it was confirmed that the course meets the minimum number of contact hours. H. Occeña Porter added the department was notified of this, and if the timing of the course would need to change, then the recommendation is to add work outside of class time to accommodate for the difference.

Chair Heistad called for a vote on the motion to approve the School of Music proposals. The motion passed unanimously.

VI. Curriculum Review Procedures for Curriculum Proposals in the Department of Applied Engineering

H. Porter Occeña moved, J. Zhu seconded, to approve the Department of Applied Engineering proposals.

Agenda Items – Programs

- GRAPHTECH- BA: Graphic Technology Major (edited)

  L. Geisinger explained that the program is moving from 60 hours to 33 hours. D. Heistad noted that this change would make the program more attractive to students, as the department is hoping students will add this as a secondary major.

- PACKAGINGDSGN-MINOR: Packaging Design Minor (added)

  The department received donations and grant money to develop packaging curriculum, L. Geisinger explained. The department now has the capacity to teach this area, and they are hoping this minor will attract students. L. Geisinger continued that this minor is an equal split of art and applied engineering. The department worked with Elizabeth Sutton to create this minor.

Chair Heistad called for a vote on the motion to approve the Department of Applied Engineering proposals. The motion passed unanimously.

VII. Next Meeting – Wednesday, September 30, 3:00 pm, Presidential Room, Maucker Union

Discussion of COE proposals.

The meeting adjourned at 3:29pm.

Respectfully submitted,

Michelle Kline

Office of the Registrar

cc: UCC

GCC

Guests