

MINUTES OF  
UNIVERSITY COMMITTEE ON CURRICULA

September 3, 2025

**Present:** M. Balong, N. Bird, C. Christopher, D. Cornish, D. Heistad, C. Holcombe, B. Kanago, R. Kidwell, M. Kline, D. Mollenkopf, C. Nedrow, H. Porter Occena, S. Riehl, J. Schraffenberg, A. Shafer, A. Tabei, J. Zhu

**Absent:** G. Gould, N. Lehman, J. Ophus

**Guests:** K. Baker, G. Bruess, A. Butler, C. Froyum, W. Henninger, N. Kertz, J. Lanz, J. McNabb, S. Peters, N. Taylor

The meeting was called to order by D. Heistad at 3:00 pm in the Presidential Room

**I. Welcome & Introductions**

D. Heistad welcomed all present.

- Election of UCC Chair

S. Riehl nominated D. Heistad as UCC Chair, B. Kanago seconded. No objections from the committee.

- UCC Scope of Duties

D. Heistad explained the purpose of UCC pre-meetings and the responsibilities of a UCC committee member.

**II. Curriculum Review Procedures for Consent Agenda Items**

C. Holcombe moved, N. Bird seconded, to approve the consent agenda.

S. Riehl requested removing the POLSCI-BA & POLCOMM-BA programs from the consent agenda.

**D. Heistad called for a vote on the consent agenda, with the exception of the POLSCI-BA & POLCOMM-BA programs. Motion passed unanimously.**

**III. Curriculum Proposals for the Department of Family, Aging & Counseling**

C. Holcombe moved, N. Bird seconded, to approve the Department of Family, Aging & Counseling proposals.

### **Agenda Items – Programs**

- FAMDEVELOP-CERT: Certificate in Family Development (added)
- FAMFLOURISH-CERT: Certificate in Family Flourishing (added)

Based on conversations at the pre-meeting, it was determined that the PH course options in the certificate will be removed. S. Riehl mentioned that there's a hidden prerequisite on FAM SERV 4157 & FAM SERV 3150. Since the two PH courses will be removed as options, D. Heistad wondered if it would be possible to add additional electives for non-Family Service majors to have more choices or shorten the certificate. S. Riehl explained that there has to be a path for non-Family Services majors to complete the certificate within the required hours. W. Henninger and N. Taylor will confirm with faculty and let R. Kidwell know.

- FAMLIFEEDUC-CERT: Certificate in Family Life Education (added)

W. Henninger stated that the FAMLIFEEDUC-CERT is only available to Family Service majors. S. Riehl wondered if the department wanted the first four courses of the program listed in numerical order. R. Kidwell will update the order of the first few courses. S. Riehl asked if Family Services majors would have the necessary prerequisites to take FAM SERV 3155. W. Henninger confirmed.

D. Heistad asked the department if a consult had been conducted with the Political Science department regarding the POLSCI courses. W. Henninger explained that the POLSCI course have been in the department's curriculum for a while.

- FAMSERV-BA: Family Services Major (edited)

S. Riehl mentioned that FAM SERV 4178 has a hidden prerequisite. W. Henninger confirmed that FAM SERV 1057 should be removed as a prerequisite.

S. Riehl asked if there would be restrictions on the 'Option 3' electives. B. Kanago suggested restricting it to 2000/3000 courses. W. Henninger agreed to the idea of students taking 1000-level courses for the 'Option 3' electives. S. Riehl wondered if it was better to list elective course options for advisement report purposes. R. Kidwell said stating 'ANY FAM SERV course' in the advisement report would alleviate the need for student requests.

S. Riehl asked if the 'Senior Experience' option B had no restrictions. W. Henninger confirmed.

N. Bird explained that consults were requested for the three certificates and the FAMSERV-BA due to Public Health courses being included in them without prior consult. W. Henninger added that Maternal & Infant Health will be kept within the programs, but the other Public Health courses will be removed. D. Cornish mentioned that she would talk with her department about keeping the Stress & Coping course within the Family, Aging & Counseling departments programs. D. Cornish will confirm with R. Kidwell.

**Chair Heistad called for a vote on the motion to approve the Department of Family, Aging & Counseling proposals pending agreed upon edits. The motion passed unanimously.**

#### **IV. Curriculum Review Procedures for Curriculum Proposals in the Department of Geography**

C. Holcombe moved, N. Bird seconded, to approve the Department of Geography proposals.

##### **Agenda Items – Courses**

- GEOG 4380: From Drones to Satellites: Next-Generation Mapping Using Imagery (edited)
- GEOG 2300: World Prehistory and the Rise of Civilizations (added)

C. Holcombe mentioned that GEOG 2300 needs to be cross listed with ANTH 2300. R. Kidwell confirmed. D. Heistad stated that GEOG 4380 is combination of two courses – what’s happening with GEOG 4385/5385. R. Kidwell confirmed that nothing is being done to GEOG 4385 this cycle. G. Bruess believes the department will drop the GEOG 4385 course in a future curriculum cycle.

**Chair Heistad called for a vote on the motion to approve the Department of Geography proposals. The motion passed unanimously.**

#### **V. Curriculum Review Procedures for Curriculum Proposals in the Department of History**

C. Holcombe moved, N. Bird seconded, to approve the Department of History proposals.

##### **Agenda Items – Program**

- ANTH-MINOR: Anthropology Minor (edited)

J. McNabb explained that consultations were done with the Sociology department to raise the ANTH-MINOR hours up to 18. D. Heistad wondered if ANTH 2300 is cross listed with GEOG 2300 – for the requirement does it matter if a student takes GEOG 2300. J. McNabb said there will be

additional cross listing between ANTH & HIST courses, going to on to say that they would accept students to take either ANTH 2300 or GEOG 2300.

S. Riehl mentioned that ANTH 1001 has a lab, but it doesn't make an appearance within the ANTH-MINOR. J. McNabb said the lab is optional – in consultation with the faculty they agreed to leave the lab out as a requirement. S. Riehl asked if students would know there's a lab when they take ANTH 1001. S. Riehl went on to suggest that the lab could be an option in the Physical Anthropology requirement. C. Holcombe asked if the lab is necessary for UNIFI. J. Schraffenberg confirmed. S. Riehl stated her concerns with keeping the lab 'invisible' in the program. J. McNabb mentioned that the lab could go in the electives. J. Schraffenberg added that a faculty member mentioned their concerns teaching the course going forward with a lab. The ANTH 1001 lab will be left out of the ANTH-MINOR.

S. Riehl said ANTH 3080 needs an asterisk to state the prerequisites. R. Kidwell will add an asterisk.

#### **Agenda Items – Courses**

- HIST 2320: The Modern West: Technology, Science, & Culture (added)
- HIST 4035: External Museums Internship in History (added)

D. Heistad asked in terms of enrollment, does the department plan to 'water down' the number of electives to fulfill classes. J. McNabb responded, saying these courses are distinct compared to their other offerings. J. McNabb went on to say that HIST 2320 won't be offered in multiple sections, rather, maybe one offering a year. Additionally, HIST 4035 will be used to make sure students are getting their professional experiences. B. Kanago asked about HIST 4035 having just 'junior standing' as a prerequisite – no other prerequisites intended. J. McNabb confirmed the department just wants 'junior standing' as a prerequisite for HIST 4035.

**Chair Heistad called for a vote on the motion to approve the Department of History proposals. The motion passed unanimously.**

#### **VI. Curriculum Review Procedures for Curriculum Proposals in the Department of Nursing & Public Health**

C. Holcombe moved, N. Bird seconded, to approve the Department of Nursing & Public Health proposals.

#### **Agenda Items – Program**

- NURSING-BSN: Nursing Major (edited)

N. Kertz explained that the department is changing the NURSING-BSN program to a 4-semester plan of study. They're combining some courses and shortening the curriculum from 6 to 4 semesters.

D. Heistad asked if the NURSING-BSN goes from 90 to 80 hours. N. Kertz confirmed. D. Cornish went on to say that 50 credits are devoted to specific NUR courses and the remaining 30 credits are prerequisites and cognates.

S. Riehl wondered how students will complete the accelerated program option in 12 months. N. Kertz responded saying it's the same plan of study, but students will go for a full twelve months, along with the winter term. S. Riehl asked if students would already have the needed prerequisites. N. Kertz confirmed, stating there's a need for the expedited program for second career individuals. S. Riehl went on to ask if the winter courses would be online. D. Cornish stated that the Population Health course is set to be hybrid but could be switched. S. Riehl asked what if they only have 2 students do the accelerated version and suggested not burning faculty out. N. Kertz responded, saying the faculty are in support of the change.

M. Balong wondered how many hours a student would take to complete in 4 semesters. D. Cornish confirmed the plan of study works out in 4 semesters due to the combination of courses.

C. Holcombe mentioned some hidden prerequisites within courses. D. Cornish said NUR 2500 & NUR 3000 have been combined into NUR 3010. Additionally, other course prerequisites have been reviewed and need fixed. D. Cornish will share the edits with R. Kidwell to be fixed.

B. Kanago stated that a C or better should be required for all cognate courses, so the language in the introduction to the major needs updated.

### **Agenda Items – Courses**

- NUR 3010: Health Assessment and Principles of Nursing Practice (added)
- NUR 3155: Health and Illness Concepts I: Acute and Chronic Care (added)
- NUR 3156: Clinical Reasoning Seminar I: Acute and Chronic Care (added)
- NUR 3157: Nursing Pharmacology Seminar I: Acute and Chronic Care (added)

B. Kanago asked if the previous versions of these new combined courses would be dropped. D. Heistad responded, saying not right away because students have the courses on their plan of study.

**Chair Heistad called for a vote on the motion to approve the Department of Nursing & Public Health proposals. The motion passed unanimously.**

## **VII. Curriculum Review Procedures for Curriculum Proposals in the Department of Political Science**

C. Holcombe moved, N. Bird seconded, to approve the Department of Political Science proposals.

### **Agenda Items – Programs**

- **POLSCI-BA:**

S. Peters stated that the changes within the POLSCI-BA program reflect the resources they can provide to students and the model learning outcomes that have been recommended to them. S. Riehl asked the department if they want the courses to be listed in order. R. Kidwell will fix the required courses so they are in numerical order. S. Riehl also pointed out that there's an asterisk in the footnote for POLSCI 1014, but no asterisk on the course. R. Kidwell will add the appropriate asterisk.

S. Riehl went on to ask if POL SCI 3181 needs an asterisk for the prerequisites. S. Peters suggested leaving it how it appears. S. Riehl mentioned that in the footnote, POL SCI 1024 should be POL SCI 1025. S. Peters confirmed and will get the POLSCI 1025 course submitted to UNIFI.

- **POLCOMM-BA:**

S. Riehl mentioned that the POLSCI 3134, 3151 & 3166 courses have a prerequisite of POLSCI 1014, which is now required in the major – suggested removing the prerequisite asterisk. R. Kidwell will remove the asterisk.

S. Riehl added that asterisks are needed on COMM 4021 & COMM 4022. In addition, COMM PR 1811 has an asterisk, but no prerequisites are required. S. Riehl went on to say that COMM 4155 needs an asterisk to denote prerequisites.

### **Agenda Items – Courses**

- POLSCI 1025: Global Politics (added)
- POLSCI 1070: Democracy (added)

S. Peters stated that POLSCI 1070 will not be a UNIFI class.

- POLSCI 3122: Alliance Politics (added)
- POLSCI 3130: Autocratic Politics (added)
- POLSCI 3140: Decision-Making in Nuclear Politics (added)

- POLSCI 3170: East Asian Security (added)
- CRIM 3555: Field Placement I (added)
- CRIM 4555: Field Placement II (added)

M. Balong asked if they plan to use ‘placement’ interchangeably for CRIM 3555 & CRIM 4555. S. Peters said they are two classes being taught in the same way – a field placement and internship course. K. Baker said the department used to distinguish by category, now they distinguish by level rather than type of placement. R. Kidwell asked if there was a maximum the CRIM 3555 & CRIM 4555 courses could be repeated for. K. Baker responded saying CRIM 3555 & CRIM 4555 can’t be repeated.

**Chair Heistad called for a vote on the motion to approve the Department of Political Science proposals. The motion passed unanimously.**

#### **VIII. Curriculum Review Procedures for Curriculum Proposals in the Department of Psychology**

C. Holcombe moved, N. Bird seconded, to approve the Department of Psychology proposals.

##### **Agenda Items – Programs**

- BEHAVIORHEALTH-CERT: Certificate in Behavioral Health (added)

R. Kidwell mentioned that selecting from two different disciplines in the electives may be difficult to enforce on advisement reports and wondered if rather, it’s an advising note. B. Kanago recommended making it a recommendation. A. Butler asked if bundles could be implemented where students pick one course from two different lists of electives. R. Kidwell confirmed that would work. A. Butler will discuss further with faculty about creating the bundles, and will confirm with R. Kidwell.

- SCHPSYCH-CERT: Certificate in School Psychology (added)

R. Kidwell will add appropriate asterisks to course options with prerequisites.

- STDNTAFFAIRS-CERT: Certificate in Student Affairs (added)

S. Riehl stated that if a student took POSTSEC 2000 they couldn’t take POSTSEC 3161 because POSTSEC 3000 is the prerequisite. D. Heistad suggested consulting with the Post Secondary

Education faculty to see if the prerequisite for POSTSEC 3161 can be adjusted to allow POSTSEC 2000. A. Butler will get back to the committee once he confirms.

R. Kidwell will add appropriate asterisks to course options with prerequisites.

### **Agenda Items – Courses**

- PSYCH 2405: Desire, Love, and Hate (added)

B. Kanago wondered if PSYCH 2405 would be appropriate for UNIFI. A. Butler will discuss it with faculty.

- PSYCH 3150: Public Opinion and Voting Behavior (added)
- PSYCH 4177: Political Psychology (added)

D. Heistad wondered if PSYCH 2405, PSYCH 3150, & PSYCH 4177 are all electives in the major. A. Butler confirmed and mentioned that some are cross-listed with POLSCI. B. Kanago mentioned that there are no prerequisites on PSYCH 3150 & PSYCH 4177. R. Kidwell added that the POLSCI courses don't have prerequisites, so that would match up.

**Chair Heistad called for a vote on the motion to approve the Department of Psychology proposals pending the fixing of the STDNTAFFAIRS-CERT prerequisite. The motion passed unanimously.**

### **IX. Curriculum Review Procedures for Curriculum Proposals in the Department of Sociology, Anthropology & Criminology**

C. Holcombe moved, N. Bird seconded, to approve the Department of Sociology, Anthropology & Criminology proposals.

### **Agenda Items – Program**

- ANTH-BA: Anthropology Major (deleted)

### **Agenda Items – Courses**

- SOC 3100: Sociology of Education: Schooling, Society, & Inequality (added)
- SOC 3370: Topics in Sociology: (Topic)
- SOC 3375: Social Sleuthing: Solving Problems with Social Science: (Topic)
- SOC 4017: Health Disparities in Social Context (added)
- SOC 2020: Community Counts: Understanding Data in Community (added)



- SOC 3025: Childhood in Social Context (added)
- SOC 3030: Sociology of Families and Work (added)
- SOC 3055: Navigating Work Life in Social Context (added)

C. Froyum stated that the department is streamlining their elective options rather than listing them individually for the Sociology major. In addition, they plan to merge with the Geography department to create a new school – in anticipation of that they’re creating new courses. B. Kanago suggested doing a consultation with Psychology for SOC 3055. C. Froyum confirmed that the entire college received a copy of their proposed curriculum, so they are aware. D. Heistad asked about any of the courses having prerequisites. C. Froyum said despite the courses cross listed as 4000/5000 having ‘junior standing’, there are no other prerequisites.

**Chair Heistad called for a vote on the motion to approve the Department of Sociology, Anthropology & Criminology proposals. The motion passed unanimously.**

**X. Next Meeting – Wednesday, September 10, 3:00 pm, Presidential Room, Maucker Union**

Discussion of Wilson College of Business/Interdisciplinary proposals.

The meeting adjourned at 4:46 pm.

Respectfully submitted,

Ava Shafer

Office of the Registrar

cc: UCC

GCCC

Guests