

**MINUTES OF  
UNIVERSITY COMMITTEE ON CURRICULA**

**September 11, 2019**

**Present:** A. Gabriele, C. Christopher, C. Nedrow, D. Wallace, G. Pohl, J. Zhu, K. Strong, M. Fienup, P. Pease, R. Kidwell, S. Riehl, D. Power, G. Rhineberger-Dunn, L. Fenech, J. Smothers

**Absent:** D. Heistad, K. Martin, J. Morrow,

**Guests:** G. Bruess, A. Lynch, M. Stalp, C. Juby, M. Grey, A. Butler, G. Gulwadi, J. Becker, H. Flather, D. Davis-Gage

The meeting was called to order by P. Pease at 3:01 p.m. in the Presidential Room, Maucker Union.

**I. Welcome and Introductions**

P. Pease welcomed all present. Introductions followed.

**II. Approval of Minutes – September 4, 2019**

T. Gabriele moved to approve the September 4, 2019 minutes. M. Fienup seconded. P. Pease asked for any corrections to the minutes. Hearing none.

**P. Pease called for a vote to approve the September 4, 2019 minutes. Motion passed unanimously.**

**III. Curriculum review procedures for Consent Agenda Items – All Departments**

L. Fenech moved, M. Fienup seconded, to approve the consent agenda.

P. Pease asked if there was any discussion or request to remove something from the consent agenda.

M. Fienup asked for the Mental Health Minor to be moved from consent to regular agenda.

**Chair Pease called for a vote on the motion to approve the consent agenda, with the exception of the Mental Minor moving from the consent to the regular agenda. Motion passed unanimously.**

**Consent Agenda Items – Programs**

- SUSTAIN-CERT: Sustainability Certificate (edited; changing primary college; adding course options; updating prefixes for changing courses)
- FAMSERV-BA: Family Services Major (edited; updating elective options)
- FAMST-MINOR: Family Studies Minor (edited; dropping 2 elective options)
- GERO-MINOR: Gerontology Minor (edited; updating elective options)
- SOCWELFARE-MINOR: Social Welfare Minor (edited; dropping 2 courses)
- CRIM-MINOR: Criminology Minor (edited; adding course option)

**Consent Agenda Items – Courses**

- MIL SCI 3190 Introduction to U.S. Military History (added)
- FAM SERV 3175/5175 Family Financial Counseling and Literacy (dropped)
- FAM SERV 4153/5153 Family Relationships in Crisis (dropped)
- TEXDSGN 3009 Textile Structures (substantive; change in frequency offered)
- TEXDSGN 4016 Apparel Product Development (editorial; description)
- SW 3102 Conflict Resolution (substantive; adding prerequisite option)
- SW 3192 Practice with Groups and Families (editorial; change in prerequisites)
- SW 4163 Diversity and Difference (editorial; adding prerequisite option)

- SW 4196 Practice with Communities and Organizations (editorial; changing prerequisite to pre or corequisites)
- SW 4200 Field Instruction (editorial; change in prerequisite language)
- ANTH 4485 Anthropology Internship (substantive; change in description and prerequisites)
- ANTH 4585 Practical Field Experience (added)
- CRIM 4485 Criminology Internship (substantive; description; prerequisites)
- SOC 3151 Money, Sex and Power: Theories of Race, Class and Gender (dropped)
- SOC 4485 Sociology Internship (substantive; description; prerequisites)
- SOC 4585 Practical Field Experience (added)
- CAP 3151 Money, Sex and Power: Theories of Race, Class and Gender (substantive; dropping same as SOC 3151)

#### **IV. Curriculum review procedures for the curriculum proposal of the Department of Psychology**

L. Fenech moved, M. Fienup seconded, to approve the Department of Psychology curriculum packet.

##### **Agenda Item – Program**

- MENTALHLTH-MINOR: Mental Health Minor (edited; updating elective options)

MENTALHLTH-MINOR: Mental Health Minor: J. Zhu and S. Riehl identified some indentation, formatting, errors which is causing the minor to be listed as 33 credits. D. Wallace stated she will correct during the clean-up process. K. Strong asked if it should be an 18 credit minor. A. Butler confirmed that 18 credits is correct.

J. Zhu asked for clarification of what is stated in the text versus the course proposal. The text description reads “The 6 courses (listed below) must be from at least 3 (of the 4) areas to ensure disciplinary course exposure.” A. Butler asked that line be deleted. The department is no longer requiring courses be from different areas. A. Gabriele clarified if the department is comfortable with that since the opening statement describes it as an interdisciplinary minor. A. Butler explained that the minor was conceived as an interdisciplinary minor but students are having challenges getting into courses from a variety of departments so they are no longer enforcing that rule. Recent practice has been to waive the requirement of 3 different areas for students through student requests. Removing the statement would facilitate what they are doing in practice.

J. Zhu asked about the second to last sentence which states the courses can apply to their major as well as this minor. D. Wallace states that is university practice and doesn’t need to be stated. She will remove during the clean-up process.

**Chair Pease called for a vote on the motion to approve the curriculum packet from the Department of Psychology pending edits discussed. The motion passed unanimously.**

#### **V. Curriculum review procedures for the curriculum proposal of the Department of Social Work**

L. Fenech moved, M. Fienup seconded, to approve the Department of Social Work curriculum packet.

##### **Agenda Items – Programs**

- SOCWORK-BA: Social Work Major (edited)

##### **Agenda Items – Courses**

- SW 3185 Social Work Research (substantive; no edits identified)

SOCWORK-BA: Social Work Major: M. Fienup asked if the statement listed with course SW 3185 should be taken out. L. Fenech had discussed with C. Juby, and C. Juby confirmed that the statement “Only research courses taken to fulfill a minor or double major requirement will be accepted as substitution” should be removed from the proposal. C. Juby stated due to Council on Social Work Education accreditation requirements, students will only be allowed to take SW 3185 Social Work Research to satisfy the research requirement for the Social Work major.

SW 3185 Social Work Research: D. Wallace asked if the proposal for SW 3185 should be shredded because no changes were identified in the proposal. C. Juby stated the only change is for the major and highlights that only SW 3185 will now be allowed to satisfy the research requirement. D. Wallace will update during the clean-up process.

As a point of clarification, K. Strong asked about the section highlighting required prerequisites, which states, “Any course in LAC Category 1C Quantitative Techniques and Understanding”. Is that common language versus listing out the course options. S. Riehl explained that was discussed and changed in the previous curriculum cycle. It seemed less confusing to list it that way versus listing all of the course options. Sometimes students transfer in a math course which UNI doesn’t have an equivalent to but could meet the LAC and Social Work math requirement.

**Chair Pease called for a vote on the motion. L. Fenech moved to approve the curriculum packet from the Department of Social Work pending edits discussed. The motion passed unanimously.**

## **VI. Curriculum review procedures for the curriculum proposal of the School of Applied Human Sciences**

L. Fenech moved, M. Fienup seconded, to approve the School of Applied Human Sciences curriculum packet.

### **Agenda Items – Programs**

- GERO-BA: Gerontology Major (edited) – MOVED TO CLEAN-UP MEETING
- TAPP-BA: Textiles and Apparel Major (edited)

### **Agenda Items – Courses**

- COUN 4100/5100 Introduction to Professional Counseling (added)
- COUN 4103/5103 Professional Orientation and Ethics in Counseling (dropped)
- TEXDSGN 2007 Apparel Assembly and Technical Design (substantive; title; description; add a pre/corequisites)

GERO-BA: Gerontology Major: A. Lynch was asked if GERO 4193 should be added to both of the Gerontology majors; Social Science and Long-term Care track; since it is a required prerequisite or corequisites for GERO 4195. It would increase the majors by 1 credit. A. Lynch stated the department is phasing out GERO 4193 for new majors and the content will be added to GERO 4195 but they are not ready to drop GERO 4193 from the curriculum. S. Riehl asked if GERO 4195 is in the packet and reflects the content and prerequisite change. A. Lynch stated it is not in the packet.

Gabriele asked if the prerequisite can be dropped now. S. Riehl highlighted that the practice has been changing of prerequisites needs to be proposed in Leepfrog and reviewed by the senates. P. Pease asked if the UCC would consider a change in dropping a prerequisite for one course without a proposal in Leepfrog. A. Gabriele stated a concern with the instructors for GERO 4193 and GERO 4195 being aware and supportive of the change. A. Lynch stated it is the same professor who teaches GERO 4193 and GERO 4195, E. Eshbaugh. A. Gabriele asked if the faculty member could come to the clean-up session to discuss. A. Lynch stated that E. Eshbaugh can be at the clean-up meeting.

D. Power asked if we need a proposal to be created or can we do it informally and then make the change afterwards. D. Wallace stated at this point the Registrar's Office would have to create the proposal or make any changes. S. Riehl asked if changing the prerequisite for GERO 4195, and eventually adding the content of GERO 4193, is a minor change or should they be proposing a new course next cycle rather than edit GERO 4195 now. P. Pease stated we will have that discussion at the clean-up meeting.

P. Pease asked if the committee wanted to move all of SAHS to the clean-up meeting or take care of the remaining agenda items. The committee agreed to move the Gerontology major discussion to the clean-up meeting and review and vote on the remaining agenda items for SAHS today.

P. Pease moved the Gerontology major proposal to the clean-up meeting. L. Fenech and M. Fienup will meet with A. Lynch and E. Eshbaugh to discuss questions and concerns prior to the clean-up meeting.

TAPP-BA: Textiles and Apparel Major: S. Riehl asked that all elective options with additional prerequisites be asterisked with a footnote. D. Wallace confirmed they will be checked. MKTG 4170 was specified that additional prerequisites are needed.

M. Fienup identified that TEXDSGN 3011 lists a prerequisite of TEXDSGN 1004 which is not required in the major. A. Lynch stated it was a mistake in the curriculum changes from last curriculum cycle. TEXDSGN 1004 is renumbered to TEXDSGN 1000. TEXDSGN 3011 should list the prerequisite course as TEXDSGN 1000. D. Wallace stated it should have been caught in the clean-up but the Registrar's Office missed it. It will be corrected for the upcoming catalog. K. Strong asked a questions about the consults. It states that an additional faculty member will be needed. Is this group concerned with budget issues. P. Pease stated that Deans need to approve the proposals and should be taking budgetary issues under consideration at their level.

COUN 4100 Introduction to Professional Counseling: M. Fienup stated in the justification it mentions that this course has been offered for over 3 decades but the proposal is for a new course rather than an edited course. D. Davis-Gage clarified that COUN 4103/5103 has been offered for decades. D. Davis-Gage gave a detailed explanation of how the department offered COUN 4103/5103 that could be taken by undergraduates and graduate students. Due to content change that needed to be added for licensure at the graduate level, they decided to delete COUN 4103/5103 and split the courses into two new courses COUN 6103 and COUN 4100.

G. Rhineberger-Dunn added that many 6000 level graduate courses list COUN 4103/5103 as a prerequisite, do those courses need to be updated. D. Wallace stated this was discussed at GCCC and if it is approved that COUN 4103/5103 is dropped, the prerequisites at the graduate level will be updated. A. Gabriele asked for confirmation that the plan is to create two new courses and drop the undergraduate/graduate COUN 4103/5103 course. D. Davis-Gage confirmed that is correct. P. Power asked if students take COUN 4100 as an undergraduate will they need to take COUN 6103 at the graduate level. D. Davis-Gage stated they would need to take COUN 6103. They are not the same course.

Gabriele ask what type of enrollment do they expect at the undergraduate level. D. Davis-Gage stated they are projecting 20-25 students at the undergraduate level who are exploring career options. D. Davis-Gage added they will be contacting the Department of Psychology to discuss if this course could be added as an elective option for their minors. In addition, D. Davis-Gage mentioned other universities have similar course at the undergraduate level.

P. Pease asked if COUN 4100 is currently required in any major. D. Davis-Gage confirmed it is not currently required for a major.

K. Strong highlighted that the attached syllabus for COUN 4100 states it is COUN 4100/5100. He wants to confirm the intent is to only offer COUN 4100 at the undergraduate level. D. Davis-Gage confirmed it will only be offered at the undergraduate level.

COUN 4103 Professional Orientation and Ethics in Counseling: No further questions or concerns. Items were covered in the previous discussion.

TEXDSGN 2007 Apparel Assembly and Technical Design: M. Fienup asked if it should be a new course versus an edited course since there is a change in title, description and prerequisite. A. Lynch stated it is the same course with edits to highlight the technological changes that occur in the industry. P. Pease clarified if a student stopped out from UNI and returned 5-10 year later would they want students to get credit for TEXDSGN 2007 or take another course with updated content. A. Lynch stated that this is a major that is continuously changing due to changes in assembly and design. They would not make a returning student repeat this course. Faculty would work one-on-one with the returning student to cover the material that has changed since they have left. A. Lynch confirmed that is the current practice and would continue.

J. Zhu mentioned there is a prerequisite and a pre or corequisites course listed, is that correct. K. Strong added that the syllabus lists TEXDSGN 1003 as a prerequisite. A. Lynch confirmed the pre-co-requisites listed in Leapfrog are correct. The syllabus has not yet been revised.

P. Pease asked if there is any further discussion. Hearing none.

**Chair Pease called for a vote on the motion. L. Fenech moved to approve the curriculum packet from the School of Applied Human Sciences pending edits discussed and the removal of the GERO-BA: Gerontology Major to the clean-up meeting. The motion passed unanimously.**

## **VII. Curriculum review procedures for the curriculum proposal of the Department of Sociology, Anthropology & Criminology.**

L. Fenech moved, M. Fienup seconded, to approve the Department of Sociology, Anthropology & Criminology curriculum packet.

### **Agenda Items – Programs**

- CRIM-BA: Criminology Major (edited)
- FAMLIFE-CERT: Certificate in Sociology of Family and Life Course (edited)
- GENDCULT-CERT: Certificate in Sociology of Gender and Culture (edited)
- INEQUAL-CERT: Certificate in Sociology of Inequality (edited)
- SOCRACEETH-CERT: Certificate in Sociology of Race/Ethnicity and Immigration (edited)

### **Agenda Items – Courses**

- SOC 3001 Language and Culture (dropped)

CRIM-BA: Criminology Major: G. Rhineberger-Dunn, representing the criminology major, mentioned that the Psychology Department expressed concerns with PSYCH 3002 being listed as an option for criminology majors. The Psychology Department does not have enough resources to offer PSYCH 3002 to criminology majors. G. Rhineberger-Dunn clarified that in practice she doesn't believe any criminology majors would select PSYCH 3002 because it has a prerequisite requirement of 9 credits of psychology. Criminology faculty wanted PSYCH 3002 listed to let psychology majors and minors know that PSYCH 3002 would count for the criminology major and they would not need to take another research methods course.

As a compromise, the decision was made that SOC 2010 Research Methods would be listed with an asterisk and a footnote stating "Declared Psychology majors and minors may substitute PSYCH 3002

Research Methods for SOC 2010 Research Methods.” Criminology and Psychology faculty agreed to the revision. P. Pease asked if there were any other concerns. Hearing none moved onto sociology certificates.

D. Power asked about the title of the certificate “Certificate in Sociology of Family and Life Course”. What is the intention of the word ‘course’. M. Stalp explained that in the profession life course refers to the span of life or over a lifetime/life span, not a literal course. K. Strong asked if students would know the meaning of the language. M. Stalp stated students in the major would be familiar.

The same issue was raised with following certificates:

--FAMLIFE-CERT: Certificate in Sociology of Family and Life Course

--GENDCULT-CERT: Certificate in Sociology of Gender and Culture

--INEQUAL-CERT: Certificate in Sociology of Inequality

--SOCRACEETH-CERT: Certificate in Sociology of Race/Ethnicity and Immigration

M. Fienup mentioned that last year the prerequisites for many sociology courses were changed to SOC 1000 or SOC 1060. These certificates only list SOC 1000 but there is a note on the bottom that states it should read ‘Either SOC 1000 or SOC 1060’.

M. Stalp explained that last year they revised courses and the major but didn’t have time to submit curriculum changes for the certificates. They are proposing that for all of the certificates students have the option to take SOC 1000 OR SOC 1060. Either are acceptable. They are working to open up the pathway for students to complete their programs. S. Riehl clarified the language. The note on the bottom will be removed from all of the certificates and all of the certificates will be revised to list SOC 1000 or SOC 1060 as options. M. Stalp explained is correct. It was the department’s intention but was entered in error to Leapfrog.

SOC 4050 is coming up as ‘course not found’ in the Certificate in Sociology of Family and Life Course and Certificate in Sociology of Gender and Culture. M. Stalp stated she selected a course number that is not an option because it has been previously used. D. Wallace confirmed understanding of what needs to be done. D. Wallace will add the new course number during clean-up.

D. Wallace asked M. Stalp to clarify the language that states “Students may not count any course toward more than two certificates.” Is she meaning that to only apply to certificates offered through sociology. M. Stalp confirmed it is only pertaining to sociology certificates. D. Wallace will update the language to clarify.

M. Fienup mentioned that some of the elective courses don’t list SOC 1060 as an option. M. Stalp stated they are working to revise all sociology courses that have SOC 1000 as a prerequisite to be listed as SOC 1000 OR SOC 1060 as an option. Currently they allow students who have completed SOC 1060 but not SOC 1000 to take more advanced sociology courses by student request.

SOC 3001 Language and Culture: M. Stalp stated that in the past the department cross listed many courses with Anthropology and Criminology. They came to realize that many sociology majors were able to complete the major without having taken a class taught by a sociologist. Therefore they are working to eliminate many cross listed courses, and in this case, SOC 3001. P. Pease clarified that they are leaving ANTH 3001, but dropping SOC 3001 course listing. M. Stalp confirmed that is what they are proposing. D. Wallace stated that other majors, minors or certificates that have SOC 3001/ANTH 3001 will continue have ANTH 3001 as an option but SOC 3001 will be dropped. For example, the Global Studies has this course as an elective option, ANTH 3001 will still be listed as an option. A. Gabriele asked who teaches the course. M. Stalp replied it has only been taught by anthropologists and most recently by M. Grey who is present. A. Gabriele stated it may be a good course for the Educational Studies Minor for Non-Teaching

majors to explore as a possible elective. M. Stalp confirmed it is a good course and this proposal is not meant to impact the footprint of its offering.

C. Christopher mentioned that dropping the SOC prefix will have an impact on Teacher Education. The state requires that courses counting toward students working toward an endorsement to teach sociology need to have the SOC prefix. This course will no longer count to meet state requirements. S. Riehl asked so if a student registered for the course under the ANTH number in error it couldn't be used for the endorsement. That is correct. D. Wallace explained how cross listed courses work. C. Christopher added that it will impact students but there are a lot of sociology options available to students so it should not hinder their ability to meet the endorsement requirements. Teacher Education needs to be aware and update the list of what students can take.

**Chair Pease called for a vote on the motion. L. Fenech moved to approve the curriculum packet from the Department of Sociology, Anthropology & Criminology pending edits discussed. The motion passed unanimously.**

**VIII. Next meeting – Wednesday, September 25, 3:00pm, Presidential Room, Maucker Union**

COE curriculum packet will be reviewed.

The meeting adjourned at 4:21pm

**TABLED ITEMS FOR CLEAN-UP MEETING:**

- GERO-BA: Gerontology Major (edited)

Respectfully submitted,

Joan Smothers  
Office of the Registrar

jps

cc: UCC  
GCCC  
Guests