

**MINUTES OF  
UNIVERSITY COMMITTEE ON CURRICULA  
October 15, 2014**

Present: P Anderson (NISG student representative), K. Basom, A. Chatham-Carpenter, A. Gabriele, K. Martin, S. Riehl, D. Wallace

Alternates: M. Christ/R. Christ

Absent: JD Cryer, M. Fienup, D. Heistad, M. Heston, P. Patton, G. Pohl, C. Wang

Guests: C. Wagner

The meeting was called to order by UCC Chair Chatham-Carpenter at 3:05 p.m. in Seerley 119.

**I. Introduction and Welcome**

Chair Chatham-Carpenter welcomed all present. This was followed by introductions.

**II. Approval of Minutes**

Chair Chatham-Carpenter asked members to review UCC Minutes dated September 24, 2014.

Basom moved, Riehl seconded to approve minutes. Question was called on the motion to approve. Motion carried and September 24, 2014 minutes were approved unanimously.

Chair Chatham-Carpenter asked members to review UCC Minutes September 3, 2014.

Basom moved, Gabriele seconded to approve minutes. Question was called on the motion to approve. Motion carried and September 3, 2014 minutes were approved unanimously.

**III. Discussion of Bachelor of Applied Sciences (BAS) Degree**

Chair Chatham-Carpenter reported Faculty Senate reviewed and accepted the Bachelor of Applied Sciences (BAS) Degree structure, as recommended by UCC, but would like a recommendation regarding the foreign language requirement.

Chatham-Carpenter indicated Faculty Senate is hopeful that the following items regarding the Bachelor of Applied Sciences (BAS) Degree can be addressed by the end of Fall 2014 and brought forward to Faculty Senate Spring 2015:

- ▶ Recommendation from UCC regarding the foreign language requirement
- ▶ Recommendation of articulation of Liberal Arts Core by Liberal Arts Core Committee (LACC)
- ▶ Departments with an interest in BAS program developing their program

Chatham-Carpenter indicated she would like a sub-committee formed with representation from UCC and faculty from Department of Languages and Literatures. She indicated the sub-committee would then bring back their recommendation to UCC for review and discussion. Chatham-Carpenter asked for volunteers from UCC to serve on this sub-committee and indicated, if there were no volunteers, she would appoint UCC members to serve on this sub-committee. No UCC members volunteered at this meeting.

#### IV. Curriculum Handbook Review

Chatham-Carpenter indicated UCC members had been sent the latest revisions to the curriculum handbook by email, but indicated there were a few additional changes made to the curriculum handbook since that email had been sent - changes in timelines for one-year curriculum cycle and language regarding *substantive* and *editorial* changes.

UCC members also cited additional revisions needed such as specifying consultation with library, the consultation form, and other miscellaneous editorial items.

Chatham-Carpenter indicated she would provide these revisions to Scott Peters so they could be included in the revised curriculum handbook which would be going to Faculty Senate for final approval.

Basom moved, Riehl seconded to approve curriculum handbook with pending changes. Motion carried.

There being no further business, the meeting adjourned at 4:00 p.m.

Respectfully submitted,

Diane Wallace  
UCC Secretary

dmw  
cc: UCC  
Guests