

MINUTES OF UNIVERSITY COMMITTEE ON CURRICULA

#685

November 21, 2013

Present: K. Basom, A. Chatham-Carpenter, R. Christ, M. Licari, S. Riehl, F. Vernescu, D. Wallace
Alternate: T. Hall/G. Pohl, C. Kliewer/A. Gabriele
Absent: K. Martin, P. Patton
Guests: B. Bass, K. Baughman, R. Boody, F. Dolgener, T. Evans, D. Hoffman, D. Hotek, J. Husband, C. Schrage, C. Vansandt, C. Weisenberger

The meeting was called to order by Chair Licari at 9:00 a.m. in Seerley 119.

I. Introduction and Welcome

Chair Licari welcomed members and guests, followed by introductions.

II. Approval of Minutes

Chair Licari asked members to review UCC Minutes dated November 13, 2013.

Basom moved, Riehl seconded to approve minutes. Question was called on the motion to approve. Motion carried and November 13 minutes were approved unanimously.

[Editorial note from UCC secretary: the October 30, 2013 minutes had been tabled at the November 6 meeting, and still remained tabled.]

III. Review of Curriculum Review Procedures

As listed in agenda, proposals will be reviewed for university-wide impact. College curriculum packets will be reviewed by department as follows: Motion to approve the specified department, a second to that motion, discussion, and vote. (All approvals are subject to Council on Teacher Education review, as appropriate.)

Editorial Notes from UCC secretary:

- ▶ Per Graduate Council decision, all "g" courses (courses with shadow 5000-series number) must have "junior standing" designated as a prerequisite (but **not** "junior standing or consent of instructor"). D. Wallace will handle this editorially, and no specific changes in the abstract relative to this will be noted in the minutes.
- ▶ Course numbers which are proposed to be changed/are approved and are still denoted in curriculum abstract under the previous number (as well as those not in abstract but in catalog) will be edited by D. Wallace throughout the curriculum review and catalog process. No specific changes in the abstract relative to this will be noted in the minutes.
- ▶ The library (K. Martin) and teacher education automatically receive an email notification for every course and program proposal that is submitted (new, dropped, revised).

IV. Review of Miscellaneous Proposals (Undergraduate)

Chair Licari asked representatives to present the following miscellaneous undergraduate proposals.

A. Course MGMT 3974/5974 *Business, Ethics, and Society* (change title, description, prerequisites, delete same as PHIL 3540/5540 and RELS 3540/5540)

Christ moved, Riehl seconded to approve MGMT 3974/5974 proposal.

Vansandt indicated MGMT 3974/5974 had been the *same as* courses RELS 3540/5540 and PHIL 3540/5540 *Ethics in Business*, but with the restructuring within the Philosophy and World Religions programs the Department of Philosophy and World Religions has proposed their RELS and PHIL courses be changed to 1000-level courses. Vansandt indicated the Department of Management wants to retain this course at the 3974/5974 level and, has proposed new title, description, and prerequisites and removed *same as* designation.

Question was called on the motion to approve. **Motion carried and course MGMT 3974/5974 was approved unanimously.**

B. Suspension of Master of Public Policy

Basom moved, Chatham-Carpenter seconded to approve suspension of Master of Public Policy proposal.

The question was raised as to why this graduate program was brought to UCC for review.

Licari responded it was at his request this suspension be brought before UCC, since UCC is a university curriculum committee, and there are several undergraduate courses which are part of this program.

B. Bass explained there are plans to move the Master of Public Policy to the Political Science Department, and in this process there is more time needed to evaluate curriculum, potential revisions to the curriculum, and impact of the move. Bass also indicated there are resource implications to consider.

Bass indicated, per Board of Regents policy, a formal suspension procedure must be followed before a program can be suspended. Bass indicated a 1 year suspension of the MPP program is being requested to give faculty and the department time to address these changes, and avoid juggling additional students between the changes.

Licari indicated, if it is approved for the MPP program to be suspended, it will remain listed in the catalog but admission to the program will not be accepted for 1 year.

Question was called on the motion to approve. **Motion carried and suspension of MPP program for 1 year was approved, with one abstention.**

C. Curriculum and Instruction Department

▶ B.A. Early Childhood Education Major

Wallace explained that this major and the four courses that were being added to the major had been discussed at November 6 UCC meeting, the major hours were indicated correctly, and the major was approved, but it was noted after the meeting that the four courses inadvertently had not been added to the major. Wallace indicated she had returned to Jill Uhlenberg and she added courses.

Kliewer moved, Chatham-Carpenter seconded to approve B.A. Early Childhood Education major, as revised, with these courses added.

Question was called on the motion to approve. **Motion carried and B.A. Early Childhood Education major was approved, as revised.**

[Note and confirmation from UCC secretary: course ELEMECML 4121/5121 justification indicated EDPSYCH 4109 is being dropped from Early Childhood Education major, but it is MEASRES 3150 that is being dropped - not EDPSYCH 4109. At November 6 meeting, UCC members asked that this course be "rolled back" so this explanation could be updated to reflect correct course, and when updated, moved back up to UCC. This confirms the explanation for this course has been revised as of 11/12/13, as UCC requested.]

D. School of HPELS

a. Division of Athletic Training Courses

AT 3000, AT 3011, AT 3020, AT 3030, AT 3040, AT 3050, AT 3060, AT 3070, AT 3080, and AT 3120

Kliewer moved, Mitchell seconded to approve these Athletic Training courses.

T. Evans indicated these courses were approved at UCC meeting November 6 with 5000-level numbers and graduate level content. Evans explained that after 11/6 UCC meeting and prior to 11/8 GCCC meeting, the Division of Athletic Training faculty decided to remove the 5000-level number and graduate content that had been added to each of these courses, and "pull back" so they could better review what will be needed in the future.

Licari asked if removing the 5000-level course numbers from these existing courses would have an adverse effect on the master's program.

Evans responded "no", since the 5000-level and graduate content originally proposed was only to address potential post-professional program.

Question was called on the motion to approve. **Motion carried and Division of Athletic Training courses AT 3000, AT 3011, AT 3020, AT 3030, AT 3040, AT 3050, AT 3060, AT 3070, AT 3080, and AT 3120 were approved unanimously.**

b. Division of Physical Education

- ▶ **B.A. Physical Education Teaching major (restatement)**
- ▶ **B.A. Movement and Exercise Science major (restatement)**

Wallace explained the courses and course changes to these two majors had been discussed at November 6 UCC meeting, but it was noted after the meeting that restatement of the P.E. Teaching major and Movement and Exercise Science major (that had been identified in course proposals) were edited but not officially saved and submitted. Wallace notified Dolgener after meeting, and these were submitted and approved at all workflow approval levels, with the changes that had been discussed at November 6 meeting.

Kliewer moved, Chatham-Carpenter seconded to approve B.A. Physical Education major and B.A. Movement and Exercise Science major.

Question was called on the motion to approve. Motion carried and B.A. Physical Education major and B.A. Movement and Exercise Science major were approved.

c. Division of Health Promotion and Education

- ▶ **HPE 4256/5256 Implementing Public Health and Health Promotion Programs (drop course)**

- ▶ HPE 4383/5383 *Implementation of and Advocacy for Public Health and Health Promotion Programs (new course)*
- ▶ HPE 4376/5376 *Planning Public Health/Health Promotion Programs (drop course)*
- ▶ HPE 4373/5373 *Planning and Evaluation of Public Health/Health Promotion Programs (new course)*

Wallace explained that at 11/6 UCC meeting, the UCC approved changes to HPE 4256/5256 (change hours and description) and HPE 4376/5376 (change title, hours, description, prerequisites), but at 11/8 GCCC meeting GCCC stated department must initiate new course proposals for HPE 4256/5256 and HPE 4376/5376 and then the department would need to decide whether they wanted to keep HPE 4256/5256 and HPE 4376/5376 listed as is in current 2012-2014 catalog proposals or whether they want to drop those two courses. Wallace indicated she "rolled back" the HPE 4256/5256 and HPE 4376/5376 to Division of Health Promotion and Education (Catherine Zeman), and the above are the subsequent two new course proposals and the two drop course proposals submitted by Division of Health Promotion and Education.

Kliewer moved, Mitchell seconded to approve these four course proposals which had changed and been re-submitted since November 6 UCC meeting.

Question was called on the motion to approve. Motion carried and the above four course proposals were approved.

Licari expressed that in the next curriculum cycle, the curriculum process for reviewing undergraduate and graduate proposals at the UCC/GCCC levels needs to be streamlined so undergraduate and graduate proposals/issues could be discussed together. Licari indicated, for example, that a unified discussion of undergraduate and graduate proposals would have helped prevent the confusion surrounding the undergraduate/graduate course proposal issues in Division of Athletic Training and Division of Health Promotion and Education.

E. Technology Department

a. B.S. Technology and Engineering Education Major-Teaching (changing from B.A. to B.S., and restated)

Riehl moved, Christ seconded to approve B.S. Technology Education-Teaching major.

Riehl indicated the required technical core is 39 hours rather than 37 hours, and the total hours for the major is 60 hours. UCC members agreed that Wallace will update these hours.

Chatham-Carpenter indicated she had worked with Hotek on justification language and insertion into the proposal form. Chatham-Carpenter indicated that having read all documentation and justification for this proposal, she had no concerns.

Riehl indicated the proposal seems reasonable and matches what other schools are doing, but also expressed that she questioned whether it meets the requirements of a B.S. degree, as stated in the university catalog. She questioned whether it had the "rigor" of a B.S. degree, indicating the proposal added courses at the 1000-level, but also commented it may be a better degree for teachers and students who would need that "base-line" of courses. Riehl questioned whether colleges/universities have different requirements for a B.A. versus B.S. degree and, therefore, it may be more of a local, rather than national, difference.

Licari commented there is no national standard for a B.S. degree, and indicated the UCC may need to ask Faculty Senate for guidance on the criteria/differences between B.S. and B.A.

Question was called on the motion to approve, as amended. Motion carried and the B.S. Technology and Engineering Education Major-Teaching was approved, as amended, unanimously.

b. TECH 1024 *Technical Drawing and Design I* (change prerequisite)

Wallace indicated TECH 1024 was rolled back to department at October 23 meeting because department wanted to revise prerequisite. Wallace indicated this course was now at UCC for approval.

Riehl moved, Christ seconded to approve TECH 1024 proposal.

It was noted the prerequisite changed from *TECH 1017 or equivalent* to *pass CAD Proficiency test*.

Members concurred this was a more viable way to designate the prerequisite. Chatham-Carpenter questioned how and when this CAD Proficiency test is administered.

Hotek indicated the test is administered around the first day of class, and if student does not pass exam will then need to take TECH 1017.

Members questioned if the test could be given earlier than the first day, so those students who do not pass the test will be able to be accommodated in TECH 1017 and this change would not conflict with their semester schedule.

Hotek indicated the test is administered independently, and only a few students would fall into that category of not passing the exam, but the department could look at ways to administer earlier.

Question was called on the motion to approve. Motion carried and TECH 1024 course proposal was approved.

c. B.A. Graphic Technologies major

Wallace indicated this major was approved at November 13 UCC meeting contingent on adding the hidden prerequisites for TECH 4187 and increasing the major to 65 hours. Wallace explained, however, that the prerequisites for TECH 4187 were being changed to/UCC approved as "TECH 3131; TECH 3143; or consent of instructor; junior standing." Wallace indicated since TECH 3131 and TECH 3143 could be waived by instructor, the prerequisites for TECH 4187 were more appropriately noted with a footnote, which is consistent with how this is done in the catalog for other majors/minors. Wallace also indicated, that since this will be a footnote, the major hours would not be increased.

UCC members concurred with this revision with a prerequisite footnote to the major, and that the hours for the major would not be increased.

F. Languages and Literatures Department

a. English proposals

Vernescu moved, Chatham-Carpenter seconded to English proposals.

- ▶ ENGLISH 1120 *Literature: Topic* (change title, description)

It was indicated this title will now permit different topics to be listed within this course number.

- ▶ ENGLISH 3148 *The Holocaust in Literature and Film* (change from GER to ENGLISH prefix - **Same as CAP 3148**)

It was noted this course was approved by UCC meeting at 10/30 meeting, however, LACC was not in workflow approval so rolled back to LACC. [This confirms this course proposal has now been approved by LACC.](#)

- ▶ ENGLISH 3710/5710 *Craft of Creative Nonfiction* (**new course**)
- ▶ ENGLISH 4710/5710 *The Personal Essay* (**drop course**)

Husband indicated this course was originally being proposed to have ENGLISH 4710/5710 *The Personal Essay* change number to ENGLISH 3710/5710 and also change title, description, and prerequisites. GCCC requested ENGLISH 3710/5710 be proposed as a new course, and ENGLISH 4710/5710 be dropped, so this has been done.

- ▶ B.A. English Major-Teaching (restatement)
- ▶ B.A. English Major (restatement)
- ▶ Writing Minor (restatement)

Baughman stated the above majors and minor had been sent back to department to ensure the correct numbers were reflected because of the new course ENGLISH 3710/5710 and dropped course ENGLISH 4710/5710. This course is also included in the B.A. Teaching English to Speakers of Other Languages (TESOL) Major, B.A. Teaching English to Speakers of Other Languages (TESOL) Major-Teaching, and TESOL/Modern Language Major-Teaching.

Question was called on the motion to approve. Motion carried and the above ENGLISH course proposals and restatements were approved.

b. Interdisciplinary Language Studies Minor: French (new minor)
Prerequisites regarding introductory course work in French and other languages

At October 30 UCC meeting it was determined there were hidden prerequisites regarding introductory French course work, and this minor should be designated with a range of hours and note to accurately depict hours. UCC approved this minor, with agreement department would work with Wallace to update.

Husband indicated she had followed up with Wallace via email and provided the following text which should be included with the Interdisciplinary Language Studies Minor: French, along with a range of 21-27 hours for the minor.

Note: This program begins with French 2001 and will require up to six hours of course work beyond the minimum hours required for this minor if a student does not demonstrate a proficiency at the third semester level.

Husband also indicated she had provided Wallace with the following text which should be included with the B.A. TESOL/Modern Languages Spanish emphasis, in accordance with acknowledging language hidden prerequisites. The range for this major would be 59-74 hours:

Note: this Emphasis begins with SPAN 2002 (780:055) and will require up to 15 hours of course work beyond the minimum hours required for this Emphasis if a student does not demonstrate proficiency at the fourth semester level.

A brief discussion followed, and Licari and members agreed the note was sufficient to notify students, and designating the range of hours was not necessary. Therefore, the Interdisciplinary Language Studies Minor: French will be noted as 21 total hours with the note, and the B.A. TESOL/Modern languages Spanish emphasis will be noted as 59-60 hours with the note.

Vernescu indicated the B.A. Spanish major, B.A. Spanish-Teaching major, Spanish minor, and Spanish-Teaching minor would also need a note added, and asked if department needed to add that statement or if

that could be done editorially. Licari indicated Wallace could work with department to add the statement to each of these Spanish programs editorially.

c. Languages and TESOL

- ▶ LANG 4093 *Technology in Language Education* (drop 5000-level number, change title, description, prerequisites)

Baughman indicated this course proposal removes "foreign" from the title and description, removes the 5000-level number which is no longer needed for graduate students, and specifies prerequisites for Spanish-Teaching majors and minors.

- ▶ LANG 4750 *Assessment in Language Learning* (new course)

Baughman indicated the new course LANG 4750 will be part of B.A. TESOL-Teaching major, B.A. TESOL/Modern Languages-Teaching major, and B.A. Spanish Teaching major, and the department is also proposing this new 3-hour course substitute for the 2-hour MEASRES 3150 *Classroom Assessment*, in Level 2 of the Professional Education Sequence. Baughman indicated conversations with teacher education are still "in progress" regarding the substitution in the Professional Education Sequence.

- ▶ TESOL/Modern Language Major-Teaching (restatement)
- ▶ B.A. Teaching English to Speakers of Other Languages (TESOL) Major (restatement)
- ▶ B.A. Teaching English to Speakers of Other Languages (TESOL) Major-Teaching (restatement)

Rob Boody was present and indicated he was attending this UCC meeting to express Department of Educational Psychology's objection and concerns regarding the course LANG 4750 being proposed as a substitute for MEASRES 3150 *Classroom Assessment (2 hours)*, in Level 2 of the Professional Education Sequence, for all TESOL and Spanish Teaching majors. Boody stated he had expressed his concerns through several pieces of correspondence, but the current Leapfrog system does not allow a good mechanism for that correspondence/concerns to be attached/referenced in the proposal.

Baughman indicated LANG 4750 is a viable course, even if teacher education does not approve the substitution in Professional Education sequence.

Licari and UCC members expressed that they wanted to hear the concerns regarding this issue, but given the time constraints of when this UCC meeting needed to adjourn, a separate UCC meeting would need to be called to hear these concerns.

Mitchell moved, Chatham-Carpenter seconded to table the above Languages courses and TESOL restatements. Question was called on the motion. Motion carried and the above languages courses and TESOL restatements were tabled.

Licari asked Boody to provide Licari with a written description of concerns, and UCC members and Boody would be notified when the UCC meeting was scheduled to discuss this issue.

G. Philosophy and World Religions Department

- ▶ RELS 3103 *Religion, Magic, and Witchcraft* (change description, prerequisites) (Originally discussed at November 13 meeting)

[Note and confirmation from UCC secretary: after UCC meeting 10/16, it was noted that although Department of Sociology, Anthropology, and Criminology had made changes to ANTH 3103 which is same as RELS 3103 *Religion, Magic, and Witchcraft*, the Department of Philosophy and World Religions had not

made any changes to their RELS 3103 course. Wallace notified J. Soneson via email 10/18/13 of the change in ANTH 3103 course, since a change would also need to be submitted for RELS 3103, so courses are identical. **At 11/13 meeting, RELS 3103 was approved contingent on approval at all levels up to UCC. This confirms RELS 3103 has been approved by all prior levels.]**

H. Department of Mathematics

- ▶ B.A. Mathematics Major-Teaching (restatement) **(Originally discussed at October 23 meeting)**

[Note and confirmation from UCC secretary: Wallace was to follow up on the total hours for the B.A. Mathematics Major-Teaching, which was approved. In total checking hours, it appears the total hours for the major has changed from 51-52 hours to 52-53 hours. Common core = 15 hours, Teaching core = 34 hours (not 33 hours), Computer Science = 3-4 hours, Total hours = 52-53 hours. Wallace sent follow up email to D. Mupasiri, and D. Mupasiri agreed hours should be 52-53 hours. Wallace sent email to Teacher Education (elementary and secondary) notifying them of this change in hours, and asked to review and confirm if any concerns. **Chad Christopher confirmed via email 11/12/13 that "Teacher education understands the course hours change to MATH 2030 to 3 hours and accepts the change."**]

I. Department of Educational Psychology and Foundations

- ▶ EDPSYCH 2030 *Dynamics of Human Development* (change description) **(Originally discussed at November 6 meeting)**

[Note and confirmation from UCC secretary: this course was approved at UCC November 6 meeting, but it was noted after the meeting that this course had not gone through LACC approval. **This course was approved contingent on LACC approval - this confirms EDPSYCH 2030 has been approved by LACC.]**

This concluded discussion of the undergraduate curriculum proposals on the agenda.

V. Curricular Items **Tabled/Postponed/Pending/Deferred**

Courses Needing LACC Approval and UCC approval:

1. Business 3154 *Global Skills* (new course - proposed as LAC Category 6 course - if approved by LACC as LAC Capstone will also need new CAP course created/crosslisted) **(Originally discussed at October 9 meeting)**
[BUSINESS 3154 approved, contingent on confirmation that LACC has approved as LAC Capstone Category 6. Still needs LACC review/approval as of 11/21/13.]
2. TESOL 3550 *Constructing Cross-Cultural Bridges* (new course to be crosslisted with new course CAP 3550 - proposed as LAC Category 6 course - if approved as new course will also need new CAP course created)
[Needs LACC review/approval and then UCC review/approval.]
3. ENGLISH 3144 *Genocide in Writing and Film* (new course - also proposed as LAC Category 6 Capstone but at LACC for approval - if approved as LAC Category 6 will also need new course as CAP prefix)
[Needs LACC review/approval and then UCC review/approval.]
4. PHYSICS 1511 *General Physics I* (change prerequisite)
[Needs LACC review/approval and then UCC review/approval.]

Miscellaneous Items Needing UCC Approval:

1. Department of Political Science **(Originally discussed at October 16 meeting)**

International Affairs Minor approved - UCC members asked Political Science Department to check again with the new Languages and Literatures department head to confirm it was still appropriate to drop the languages courses indicated in the minor restatement, in particular with the questions pertaining to French.

2. **Department of Physics (Originally discussed at November 13 meeting)**
PHYSICS 4860/5860 *Computational Physics* (change description, prerequisites)
[Rolled back to department to make necessary prerequisite changes.]
3. **Department of Computer Science (Originally discussed at November 13 meeting)**
CS 1150 *Programming Environments for Elementary Education* (**new course**)
[Rolled back to department to confirm correct number of hours for this course.]
4. **Department of Languages and Literatures (Discussed at October 30 and November 21 meetings)**
These items were tabled at November 21 meeting:
 - ▶ LANG 4093 *Technology in Language Education* (drop 5000-level number, change title, description, prerequisites)
 - ▶ LANG 4750 *Assessment in Language Learning* (**new course**)
 - ▶ TESOL/Modern Language Major-Teaching (restatement)
 - ▶ B.A. Teaching English to Speakers of Other Languages (TESOL) Major (restatement)
 - ▶ B.A. Teaching English to Speakers of Other Languages (TESOL) Major-Teaching (restatement)

Chair Licari stated UCC members would be notified of the next UCC meeting to discuss Department of Educational Psychology concerns regarding Department of Languages and Literatures proposed teacher education substitution, and any other clean-up items.

Meeting adjourned at 10:00 a.m.

Respectfully submitted,

Diane Wallace
UCC Secretary

dmw

cc: UCC Alternates
GCCC
Guests