

**MINUTES OF
UNIVERSITY COMMITTEE ON CURRICULA**

August 28, 2019

Present: A. Gabriele, C. Christopher, C. Nedrow, D. Wallace, G. Pohl, G. Rhineberger-Dunn, J. Zhu, K. Strong, L. Fenech, M. Fienup, P. Pease, R. Kidwell, S. Riehl, D. Power

Absent: D. Heistad, K. Martin, J. Morrow

Guests: O. Grybovych Hafermann, S. Roberts-Dobie, K. Snyder, M. Clayton, C. Mulholland, S. Schmitz

The meeting was called to order by P. Pease at 3:00 p.m. in the Presidential Room, Maucker Union.

I. Welcome and Introductions

P. Pease welcomed all present. Introductions followed. P. Pease thanked everyone for their service to the committee.

Explained that this meeting will be covering the Board of Regent items as well as curriculum proposals for the Department of Health, Recreation and Community Services.

Pease explained that we need to designate a chair. Riehl nominated Pease, Gabriele, seconded. Pease mentioned that he is an ex-officio member, therefore not a voting member. Pease highlighted that he doesn't need to be the chair but historically the person in his position has serviced as chair because of resources of the position. Discussion continued. D. Power asked that nominations cease.

Riehl asked to call the question and moved to approve P. Pease as the chair of the University Committee on Curricula. The motion passed unanimously.

Pease referred to the handout outlining the Scope of Duties. Stated the items will be reviewed after curriculum business.

Pease explained the difference in the consent agenda versus the regular agenda. The first and second readers have reviewed the curriculum packet and recommended which editorial items appear appropriate for the consent agenda. Items that warrant discussion are placed on the regular agenda.

II. Curriculum review procedures for Consent Agenda Items

T. Gabriele moved, S. Riehl seconded to approve the Consent Agenda.

P. Pease asked if there was any discussion or request to remove something from the consent agenda. Hearing none.

Chair Pease called for a vote on the motion to approve the consent agenda. Motion carried. All items were approved unanimously.

Consent Agenda Items – Courses

- AT 3030 Acute Care (editorial; title change, description edit)
- AT 3040 Foundations of Orthopedic Injury Assessment Pathology I (editorial; description)
- AT 3050 Foundations of Orthopedic Injury Assessment Pathology II (editorial; description)
- AT 3070 Foundations of Therapeutic Interventions Rehabilitation (editorial; course title, description; dropping of prerequisites)
- AT 3130 General Medical Conditions (editorial; description; dropping of prerequisites)

- PH 1030 Basic Nutrition (editorial; prefix change)
- PH 1031 Nutrition for Early Childhood Education (editorial; prefix change)
- PH 1101 Introduction to Public Health (editorial; prefix change)
- PH 2120 Maternal and Infant Health (editorial; prefix change)
- PH 2160 Medical Terminology (editorial; prefix change)
- PH 3118 Teaching Aerobics (editorial; prefix change)
- PH 3160 Community and Public Health/same as CAP 3160 (editorial; prefix change)
- PH 3220 Human Diseases for School Health Educators (editorial; prefix change)
- PH 3230 Drug Prevention Education for School Health Educators (editorial; change in prefix)
- PH 3240 Secondary School Health Education Methods (editorial; prefix change)
- PH 3344 Health Education Curriculum (editorial; prefix change)
- PH 3650 Complementary, Alternative, and Integrative Health/same as CAP 3152 (editorial; prefix change)
- PH 3686 Readings in Health Education (editorial; prefix change)
- PH 3689 Seminar in Health Promotion (editorial; prefix change)
- PH 4125/5125 Aging and Health (editorial; prefix change)
- PH 4161/5161 Global Service Mission (editorial; description; prefix change)
- PH 4162/5162 Introduction to Women's Health (editorial; prefix change)
- PH 4164 Health Care and the Consumer (editorial; prefix change)
- PH 4167/5167 Cultural Competency for the Helping Professions (editorial; prefix change)
- PH 4247/5247 Minority Health (editorial; prefix change)
- PH 4328/5328 Selected Topics in Women's Health (editorial; prefix change)
- PH 4353/5353 Public Health Theory (editorial; prefix change)
- PH 4373/5373 Planning and Evaluating Health Promotion Programs (editorial; prefix change)
- PH 4383/5383 Health Promotion Implementation and Advocacy (editorial; prefix change)
- PH 4393/5393 Epidemiological Methods, Research Design, and Analysis (editorial; prefix change; terms offered)
- PH 4431 Worksite Health Promotions (editorial; prefix change)
- PH 4438 International Health (editorial; prefix change)
- PH 4551/5551 Nutrition for Health Promotion (editorial; prefix change)
- PH 4580/5580 Environmental Health, Field Methods, Technology, and Laboratory Applications (editorial; prefix change)
- PH 4663/5663 Human Diseases (editorial; prefix change)
- PH 4665/5665 Environmental Health Science/same as ENV SCI 4665 (editorial; prefix change)
- PH 4666/5666 Environmental and Occupational Health (editorial; prefix change)
- PH 4667/5667 Human Toxicology for Environmental and Occupational Health: Principles and Applied Case Studies (editorial; prefix change)
- RTNL 2020 Leadership in Leisure, Youth and Human Services (editorial; terms offered; prefix change)
- RTNL 2110 Foundations of Community Parks and Recreation (editorial; prefix change)
- RTNL 2120 Foundations of Tourism (editorial; prefix change)
- RTNL 2130 Foundations of the Nonprofit Sector (editorial; prefix change)
- RTNL 2140 Foundations of Outdoor Recreation (editorial; prefix change)
- RTNL 2150 Foundations of Youth Work (editorial; prefix change)
- RTNL 2160 Foundations of Therapeutic Recreation (editorial; prefix change)
- RTNL 2210 Nonprofit Leadership Practicum, Level I (editorial; prefix change)
- RTNL 3030 Inclusive Recreation and Diversity in RTNL (editorial; prefix change; terms offered)

- RTNL 3110 Management and Human Resources in Recreation, Tourism and Nonprofit Leadership (editorial; title & description, due to prefix change)
- RTNL 3120 Programming for Recreation, Tourism and Nonprofit Leadership (editorial; title & description, due to prefix change)
- RTNL 3121 Philosophical Foundations of Recreation, Tourism, and Nonprofit Leadership (editorial; title & description, due to prefix change, terms offered)
- RTNL 3130 Marketing in Recreation, Tourism and Nonprofit Leadership (editorial; title & description, due to prefix change)
- RTNL 3280 Readings in Recreation, Tourism and Nonprofit Leadership (editorial; title & description, due to prefix change)
- RTNL 3337 Human Resource Development for Recreation, Tourism and Nonprofit Leadership (editorial; title due to prefix change, terms offered)
- RTNL 3338 Planning Strategies in Nonprofit and Youth Agencies (editorial; terms offered; prefix change)
- RTNL 3774 Conferences, Expositions and Conventions in Tourism (editorial; prefix change, terms offered)
- RTNL 3777/5777 Special Events Management (editorial; prefix change)
- RTNL 3778/5778 Community Based Tourism (editorial; prefix change)
- RTNL 3991/5991 Philosophical Ideologies of Therapeutic Recreation (editorial; prefix change)
- RTNL 4210/5210 Nonprofit Leadership Practicum, Level II (editorial; description due to prefix change)
- RTNL 4290/5290 Recreation, Tourism and Nonprofit Leadership Field Experience (editorial; title & description due to prefix change)
- RTNL 4310/5310 Areas and Facilities in Recreation, Tourism and Nonprofit Leadership (editorial; title due to prefix change)
- RTNL 4320 Financial Resource Management in Recreation, Tourism and Nonprofit Leadership (editorial; title & description due to prefix change)
- RTNL 4330/5330 Research and Evaluation in Recreation, Tourism and Nonprofit Leadership (editorial; title & description due to prefix change)
- RTNL 4340 Seminar in Recreation, Tourism and Nonprofit Leadership (editorial; title & description due to prefix change)
- RTNL 4510 Internship in Recreation, Tourism and Nonprofit Leadership (editorial; title & description due to prefix change)
- RTNL 4520 Senior Project in Recreation, Tourism and Nonprofit Leadership (editorial; title due to prefix change)
- RTNL 4552/5552 Theory and Practice of Outdoor Education (editorial; prefix change)
- RTNL 4553/5553 Trends and Issues in Outdoor Recreation (editorial; prefix change)
- RTNL 4554/5554 Managing Recreation Impacts on the Natural Environment (editorial; prefix change)
- RTNL 4556/5556 History of Outdoor Recreation (editorial; prefix change)
- RTNL 4621/5621 Camp Staff Development (editorial; prefix change)
- RTNL 4623/5623 Field Experience in Camp Counseling (editorial; prefix change)
- RTNL 4625/5625 Camp Management Systems (editorial; prefix change)
- RTNL 4776/5776 Eco, Adventure and Sport Tourism (editorial; prefix change)
- RTNL 4779/5779 Community Planning Workshop (editorial; prefix change)
- RTNL 4995/5995 Assessment, Programming and Evaluation in Therapeutic Recreation (editorial; prefix change)
- RTNL 4996/5996 Intervention Techniques in Therapeutic Recreation (editorial; prefix change)

- RTNL 4997/5997 Administrative Practices in Therapeutic Recreation (editorial; prefix change)

Consent Agenda Items – Programs

- HUM-BA: Humanities Major (deleted)
- AQUATICS – CERT Certificate in Aquatics Specialization Certificate (editorial; change in prefixes)
- LYHSACADPOLICY-NOTE – Recreation, Tourism and Nonprofit Leadership Academic Polices (editorial; replacing LYHS with RTNL)
- LYHS-MINOR – Recreation, Tourism and Nonprofit Leadership Minor (editorial; replacing LYHS with RNTL)
- TOUR-CERT: Tourism Certificate – Tourism Certificate (editorial; updating courses to reflect prefix changes)

III. Curriculum Review Procedures for proposals of the Department of Health, Recreation and Community Services

T. Gabriele moved, S. Riehl seconded, to approve the Department of Health, Recreation and Community Services curriculum packet.

Agenda Items – Courses

- AT 1010 Introduction to Athletic Training Clinical Healthcare (substantive; title; description; increasing credit hours from 2 to 3)
- AT 2000 Clinical Healthcare Experience (Added)
- AT 3020 Clinical and Gross Human Anatomy (substantive; title; description)
- HRCS 4000 Professional Readiness Seminar (Added)
- PH 1199 Exploring Careers in Health Promotion (editorial; prefix change)
- PH 3030 Applied Food, Nutrition, and Health (Added)
- PH 3031 Food for Life Practicum (Added)
- PH 3693 Internship Seminar (editorial; prefix change)
- PH 4155 Stress Management (editorial; prefix change)
- PH 4768 Field Experience in Health Promotion (editorial; prefix change)

Agenda Items – Programs

- AT-BA Clinical Healthcare Studies Major (title; add 3 course; drop 3 courses; updated elective options; reduction of 5 hours for major)
- AT-MINOR Clinical Healthcare Studies (Added)
- HLTHEDTCH-MINOR School Health Education (title; prefix updates)
- HLTHPRO-BA Public Health and Education (common core; prefix updates; dropping of elective options from Community Nutrition Area)
- HLTHPRO-MINOR Public Health Minor (title; prefix updates)
- LYHS-BA Recreation, Tourism and Nonprofit Leadership Major (title; prefix updates)
- NONPROFMGMT-CERT Nonprofit Management Certificate (addition of ACCT 2120 and 3 hours of elective; minor increase from 14-22 hours to 20 hours)
- OUTDOORREC-CERT Outdoor Recreation Certificate (prefix update; adding an additional elective option)
- SCHLAGE-CERT School-Age Care Leadership Certificate (prefix update)

AT-BA: Clinical Healthcare Studies Major: S. Riehl raised that the counting of credits/courses listed equals 48 hours rather than the 51 credits stated. K. Snyder explained that the new course, AT 3186 Clinical Decision-Making: A Culminating Experience for Healthcare Professionals, did not get added to the curriculum proposal as planned. It was an oversight. Therefore it will be proposed in next cycle. At this point there is a request to update the program proposal to have 6 credits to the major electives required rather than the 3 listed. This will move the major from 48 credits to the intended 51 credits. AT 2000 Clinical Healthcare Experience is replacing AT 3186 Studies in Clinical Health Care Experience. The other two AT 3186 Studies in courses are being removed from the major.

M. Fienup brought up the issue of hidden prerequisites for the required courses BIOL 3101 and BIOL 3102. K. Snyder mentioned there is a long standing practice of waiving the prerequisites for Athletic Training majors. S. Riehl highlighted there is a statement in the program proposal that the prerequisites are waived for Athletic Training majors.

M. Fienup mentioned that PEMES 3151 has PEMES 2050 as a listed prerequisite. S. Riehl noted that PEMES 3151 is an elective course and there is a note about the prerequisite. K. Snyder mentioned the prerequisite has been waived when requested.

J. Zhu stated that AT 3070 is listed in the proposal under the old course name and not the proposed new title. D. Wallace stated the name is not updated until everything is approved.

D. Power asked about the history of why the word clinical is being added to the title. He wondered if it will raise concerns with the clinically focused programs of nursing, physical therapy, etc. K. Snyder stated there was much discussion within the department on an appropriate title. D. Power mentioned that clinical and healthcare are different. Clinical programs are focused, hands on training. Wouldn't healthcare be a better term to use? Power wondered if those in the professional schools at the University of Iowa will raise concerns when it goes to the Board of Regents. K. Snyder stated the major is focused on students wanting to pursue graduate or professional programs in athletic training, medicine, physical therapy, occupational therapy, physician assistant, nursing and others. Students will have a hands on experience as a part of the program. Power reiterated his perception that this is a pre-professional program, not a clinical program. P. Pease stated that it may, or may not, be an issue. As he understands it, athletic training programs are now going to the masters level and this major will appeal to students wanting to pursue athletic training or other health fields. Pease added that he will want to be prepared for questions around the term clinical. He will plan to meet with members of the department before he meets with the Council of Provosts. D. Power recommended avoiding the possibility by not using the term clinical. O. Grybovych Hafermann stated that this topic was widely discussed with the faculty and they decided this is the best description of what the students will be experiencing in the program and how it matches their career goals. This is what was agreed upon and they couldn't change it today without department involvement. P. Pease reiterated that he is not sure it will be an issue but it is a fair point to keep in mind and he will prepare for it.

To summarize P. Pease stated, we will be adding 3 credits to the major electives to make the numbers add up. S. Riehl mentioned the Office of the Registrar staff will update the notes for any hidden pre-requisites.

AT-MINOR: Clinical Healthcare Studies: S. Riehl stated that it would be beneficial to provide clarity of what qualifies as a Clinical Healthcare studies electives. O. Grybovych Hafermann stated that they have a pre-defined list and have shared it with the Registrar's office. P. Pease asked if they wanted to list specific courses or state any courses with an identified pre-fix. D. Wallace stated a defined course list is preferred so they can be listed for students to see the options.

HLTHEDTCH-MINOR: School Health Education Minor Teaching: P. Pease stated it was brought to his attention that Minor Teaching needs to remain in the title to be consistent in format. D. Wallace confirmed. S. Riehl asked there be an asterisk with FAM SERV 4157 because of the hidden prerequisite. Even though it is one of three choices it is in the students' best interest to understand they would need to complete additional coursework before they could take FAM SERV 4157. D. Wallace made a note for Registrar staff to add the footnote.

J. Zhu asked about total number of hours. Now that PH 3240 will be the only option and is a 2 credit course are the numbers correct? J. Zhu counts that section should be 14 to 15 credit hours. S. Roberts-Dobie confirmed it should be 14-15.

D. Power asked if the Clinical Healthcare Studies major is a BA or a BS. K. Snyder stated it is a BA. D. Power asked why not a BS? Riehl clarified that BS has additional requirements. D. Power asked if the clinical focus might be better serviced with BS. P. Pease stated, we are too late to change the degree, the department would have to start over. S. Riehl stated that she is not sure students, employers and faculty know the difference between the BS and BA explaining that institutions address BA vs. BS differently.

M. Fienup wanted to confirm that the number of hours for the Athletic Training major are okay and not an extended major. It was confirmed that it is not an extended major as proposed.

P. Pease directed discussion back to School Health Education Minor Teaching. The committee confirmed their questions were answered and they were ready to move on.

HLTHPRO-BA: Public Health and Education: S. Riehl mentioned there are some specific edits with HPE changing to PH. D. Wallace stated those will be caught by the Registrar's Office in the cleanup process. S. Roberts-Dobie stated after the pre-meeting it was brought to their attention that there is a hidden prerequisite in the Environmental Health Track. S. Roberts-Dobie mentioned that she is unclear if they can state the prerequisite for PH 4383 will be waived for students in the Environmental Health track or do they need to add the prerequisite course PH 4353 to the Environmental Health track. Her understanding is that they need to add the course. S. Roberts-Dobie explained that those in the environmental health track don't need a theory course. Their careers are very hands on taking water quality samples or inspections. S. Riehl stated they can state in the major that students in the environmental health track will have that prerequisite waived. S. Roberts-Dobie stated if that is an option that is what they would like to do. J. Zhu reviewed the numbers. If HPE 4353 is required for this track the major would be 57-58 credits. A long major but not too long. The Department would prefer not to add the prerequisite course PH 4353 for the Environmental Health track. The Registrar's Office will make the appropriate notations.

T. Gabriele asked to further discuss waiving the prerequisite, can that be managed. D. Wallace stated it would need to be stated in the major so that the Registrar's Office can code it correctly. S. Roberts-Dobie explained that most public health students will take a theory course, then a planning course, then implementation course. She wants to keep it that way for most students. The exception is the Environmental Health track. S. Riehl asked what do the students do that don't get the theory content. S. Roberts-Dobie explained she would work with the students to get them up to speed. She has waived prerequisite in the past and the students were able to be successful in the course. S. Riehl summarized that the goal of this committee is to ensure things are clear and upfront for students and to clarify that the Registrar's Office can implement what is being proposed.

T. Gabriele asked do we have concerns that any of the department faculty will have issues that one track is not getting that material. O. Grybovyh Hafermann stated that she believes the faculty will be happy. They approved the proposal without HPE 4353 being a part of the Environmental Health track. K. Strong asked

if other students from other programs and departments are going to want to take the planning course without having the theory prerequisite. S. Roberts-Dobie stated that they don't see a demand for the course from non-majors but could waive prerequisites. S. Roberts-Dobie added that they don't see students switching emphasize. The faculty do not have concerns that Environmental Health track students will switch to a different emphasis after taking the planning course. S. Riehl asked a clean-up question. Should PH 4383 be asterisked in the program with a note stating the prerequisite would be waived or students in this track can get consent to enroll in the course. D. Wallace stated it is better to add that information to the course description. K. Strong asked T. Gabriele if he thought there would be any concerns at the college. T. Gabriele didn't think so because it is not changing the proposal as it was intended.

Community Nutrition Track: S. Riehl stated the titles and content of the new courses PH 3030 and PH 3031 are unclear because of the descriptions, titles and attached syllabi. O. Grybovych Hafermann and S. Roberts-Dobie explained the confusion of getting the correct syllabi. After the premeeting, O. Grybovych Hafermann met with the Registrar Staff to clarify. O. Grybovych Hafermann followed up by sending the correct documents. The correct syllabi have been uploaded. S. Roberts-Dobie added that the forms have the corrected information with written notes to clear things up. P. Pease clarified this program is hinged on approving all of the new course proposals which will be discussed after the programs. S. Riehl stated she was now comfortable with the proposed changes.

Public Health Minor: S. Riehl explained that STAT 1772 is listed in the footnote but needs to be listed as a required course which will increase the minor from 21 to 24 credits. O. Grybovych Hafermann acknowledged that she is aware that will be happening. S. Riehl added it is helpful to have a footnote that the ALEKS exam is required for STAT 1772.

LYHS BA: Recreation, Tourism and Nonprofit Leadership Major: S. Riehl stated that RTNL 4210 has a hidden prerequisite of RTNL 2210. Since RNTL 2210 is an elective option, there needs to be an astrick and footnote on the required prerequisite.

NONPROFMGMT-Nonprofit Management Certificate: T. Gabriele asked about a consult from accounting department since ACCT 2120 is now a required course. O. Grybovych Hafermann stated the consult is now uploaded.

It was also raised that RTNL 3110 is a required course with the prerequisite of 6 credit hours of RTNL 21xx course work. This certificate only requires one course, 3 credits of RTNL 21xx courses, RTNL 2130. Therefore this is a hidden prerequisite and would raise the total number of hours from 20 credits to 23. P. Pease asked if changing the required prerequisite of RNTL 3100 to 6 credits of 21xx or 22xx would work. O. Grybovych Hafermann stated that would not work because the numbers indicate something different. She added that most students that pursue this certificate are RTNL majors but they do have students outside their major that complete this certificate. O. Grybovych Hafermann stated it would be better if the prerequisite were waived for those students. P. Pease stated that it is risky to create curriculum that requires items to be waived. G. Rhineberger-Dunn added that if a student were trying to navigate the certificate on their own they wouldn't know that the prerequisite could be waived and likely would take the extra course. Grybovych Hafermann stated the students do have to work closely with the faculty advisor on this certificate. O. Grybovych Hafermann stated the faculty were very intentional in courses in this certificate and she is not comfortable making changes without consultation. P. Pease stated this can wait and revisit at the clean-up meeting. O. Grybovych Hafermann agreed she would come back to the clean-up meeting with a proposed solution.

It was added that elective courses ENGLISH 4775 and GEOG 4260 have prerequisites. D. Wallace stated she will make a note to cleanup with a footnote.

OUTDOORREC-CERT: Outdoor Recreation Certificate: S. Riehl highlighted that there are prerequisites for two elective course options, AT 1018 and AT 1019. S. Riehl wants to confirm that a footnote will be added. It was the only reason it was not on the consent agenda. D. Wallace confirmed it will be added.

SCHLAGE-CERT: School-Age Care Leadership Certificate: S. Riehl asked for clarification on the three RTNL courses 4290, 4623 and 4625 totaling 15 credits. All classes are listed in the catalog with a range of 1-15 hours. Should more details be given for the student? O. Grybovych Hafermann stated that Camp Adventure Management enrolls students a variety of credit hour options depending on length of experience, number of times they participated in Camp Adventure. They ensure eligible students meet the 15 minimum. S. Riehl mentioned this is not a change from the previous program so she doesn't have concerns. Wanted to discuss if a note should be added. D. Wallace stated she could add a note. M. Fienup added that elective course options EDPSYCH 3109, EDPSYCH 4116 and EDPSYCH 6235 have prerequisites that should be noted with a footnote.

AT 1010 Introduction to Athletic Training & Clinical Healthcare: T. Gabriele asked for some background as to why the course was being changed from 2 to 3 credits. T. Gabriele added there wasn't a syllabus so he was unclear on what information is being added. K. Snyder stated the syllabus is uploaded now. She explained that rather than only discussing the field of athletic training they are adding healthcare professions such as physical therapy, occupational therapy, physician assistant, medicine, chiropractic and others that students in the class ask to cover. J. Zhu mentioned there is a small change to description. K. Snyder added that further on in the program students are placed in a field of interest.

AT 2000 Clinical Healthcare Experience: This is a new course. Rather than being listed as a range of 1-8 credits, should be listed as a 1 credit course that can be repeated 8 times.

AT 3020 Clinical & Gross Human Anatomy – T. Gabriele mentioned during the pre-meeting there wasn't a syllabus uploaded but now sees it has a syllabus. T. Gabriele asked for clarification of when the course will be offered because the proposal states variable but also states spring. K. Snyder confirmed it will be offered in spring. The Registrar's Office will update. S. Riehl asked if this is an edited course or is it truly a new course? K. Snyder confirmed the content is similar enough and it should be considered the same course. The enhancement to the course is the addition of viewing of the cadavers. They are not dissecting, just utilizing another model, so it is the same course. Snyder added the department wanted to change the name to attract students as well as warn students they will be viewing cadavers.

HRCS 4000 Professional Readiness Seminar: O. Grybovych Hafermann explained the proposal is for a new course that can be offered for students in different majors across the department. Currently Leisure, Youth and Human Services students take a similar course and Health Promotion and Education majors take a similar course. There is discussion that athletic training majors could benefit from a similar course. The goal is to develop this 3 credit HRCS course that is taught to all three programs so there is only one faculty member teaching the course. This would also increase the number of students enrolled in the sections. O. Grybovych Hafermann stated this course could be substituted starting in Fall 2020 and proposed to be added to the majors the following year. D. Power asked about LYHS in the description. P. Pease stated D. Wallace will clean up in the end.

PH 1199 Exploring Careers in Health Promotion: S. Riehl stated the only reason it wasn't on the consent is because of needed edits to match other proposed changes. D. Wallace stated she will clean up.

PH 3030 Applied Food, Nutrition, and Health: This was not on the consent agenda because the mismatch of information. S. Riehl stated due to previous discussion and explanation and that the correct syllabus is now

uploaded she is comfortable if everything gets updated in LeepFrog. T. Gabriele stated the changes are substantial from what was proposed and approved at the college level. Is there any concern that the College might object? P. Pease directed the question to College of Education dean C. Mulholland and associate dean S. Schmitz if they have any concerns? None were raised. S. Riehl stated the title listed in LeepFrog is different from what is in the syllabus. S. Roberts-Dobie stated that since the college approved the title Applied Food, Nutrition and Health through the LeepFrog system they will use that title. S. Riehl stated LeepFrog description is different from the syllabus description, which one is correct? S. Roberts-Dobie stated they will go with the description in Leepfrog since that is what was reviewed and approved by the college senate.

PH 3031 Food for Life Practicum: S. Riehl stated it isn't a proposal but is an empty form. S. Roberts-Dobie stated the syllabus is now attached with a course description. K. Strong asked if the college approved the description and syllabus now uploaded. S. Roberts-Dobie stated that the uploaded syllabus was the document they used when discussing the proposal and the department is supportive of using the course description that is in the syllabus. It is what the faculty had intended to propose. S. Roberts-Dobie stated they would like to have the course approved so it can be a required part of the track. If it is not a required course it is harder to get the enrollment necessary to make it a viable course. UCC agreed they are willing to accept the title in Leepfrog and description from syllabus.

PH 3693 Internship Seminar: S. Riehl stated that the description needs to be cleaned up to change HPE to PH and other language where appropriate. T. Gabriele inquired about the nature of the course and PH 1199 is different from PH 3693? S. Roberts-Dobie stated they received that feedback after the pre-meeting and it was appreciated. The faculty member is now cleaning up course objectives of each course so they better defined. PH 3693 and PH 1199 now have different, clearly defined, course objectives.

PH 4155 Stress Management: S. Riehl stated this is a clean-up issue. There are minor changes that need to be made due to name changes and pre-fix changes. D. Wallace confirmed it will be done in the clean-up process.

PH 4768 Field Experience in Health Promotion: S. Riehl stated this class has similar issues with the prerequisite description needing to be cleaned up. Registrar's Office made a note.

PH 4383 – Mentioned it too needs some clean-up due to prefix and name changes to be consistent.

Chair Pease called for a vote on the motion. T. Gabriele moved to approve the curriculum packet from the Department of Health, Recreation and Community Services pending removal of the Nonprofit Management Certificate to the clean-up meeting; and the edits as discussed. The motion passed unanimously.

IV. Review of the Scope of the Duties

P. Pease reviewed the purpose and structure of the pre-meetings including the role of the first reader and second reader. Please see the handout for full details.

P. Pease highlighted that the pre-meetings are intended to be fast moving. It is helpful for the readers to attend with a pre-developed, personal list of consent and non-consent items. Then the group only needs to spend time on the areas that have disagreement.

P. Pease stated another project this committee will spend time on later in the fall is to review the curriculum cycle. G. Rhineberger-Dunn spent a significant amount of time over the summer looking at the current curriculum cycle and ways to improve it. She looked at what other schools are doing and is finalizing a report to be shared and discussed with the group. G. Rhineberger-Dunn added that she has 9 suggested

changes to bring for discussion. P. Pease has mentioned this to J. Mattingly with the Faculty Senate and they are interested to hear what proposals might be put forward.

Pease and Rhineberger-Dunn will identify a date to discuss.

Pease reiterated that this is one of the hardest working committees on campus and thanked everyone for their commitment to the curriculum process.

V. Next meeting – Wednesday, September 4, 3:00pm, Presidential Room, Maucker Union

CBA curriculum packet will be reviewed.

The meeting adjourned at 4:35 p.m.

TABLED ITEMS:

- NONPROFMGMT-Nonprofit Management Certificate:

Respectfully submitted,

Joan Smothers
Office of the Registrar

jps

cc: UCC
GCCC
Guests