

**MINUTES OF  
UNIVERSITY COMMITTEE ON CURRICULA**

**October 2, 2019**

**Present:** A. Gabriele, C. Christopher, C. Nedrow, D. Wallace, G. Pohl, J. Zhu, K. Strong, M. Fienup, P. Pease, R. Kidwell, S. Riehl, D. Power, G. Rhineberger-Dunn, L. Fenech

**Absent:** D. Heistad, K. Martin, J. Morrow, J. Smothers

**Guests:** M. Clayton, J. Funderburk, M. Boyd, S. Hill, E. Boedeker, E. Lange, L. Terlip, J. C. Castillo, J. O'Loughlin

The meeting was called to order by P. Pease at 3:00 p.m. in the Presidential Room, Maucker Union.

**I. Welcome and Introductions**

P. Pease welcomed all present. Introductions followed.

**II. Approval of Minutes – September 25, 2019**

M. Fienup moved to approve the September 25, 2019 minutes. K. Strong seconded. P. Pease asked for corrections to the minutes.

S. Riehl identified the following correction: In the last page of the minutes when referring to PEMES 4172, it indicated “some courses are only offered once a semester”, and it should say “once a year”. The minutes were revised to reflect the changes.

**P. Pease called for a vote to approve the September 25, 2019 minutes pending corrections stated. Motion passed unanimously.**

**III. Curriculum review procedures for Consent Agenda Items – All Departments**

G. Pohl moved, M. Fienup seconded, to approve the consent agenda.

P. Pease asked if there was any discussion or request to remove something from the consent agenda.

S. Riehl asked for the COMM 3055 course to be moved from consent to regular agenda.

**Chair Pease called for a vote on the motion to approve the consent agenda, with the exception of COMM 3055 moving from consent to the regular agenda. Motion passed unanimously.**

**Consent Agenda Items – Programs**

- LDRFOUND-CERT: Certificate in Leadership Foundations (dropped)
- COMMENRMGMTPOLICY-NOTE: Communication Studies notes and Enrollment Management Policy (GPA requirement changing from 2.70 to 2.50)
- MUSICGENREQUG-NOTE: Music General Requirements for Undergraduate Majors (clarifying marching band can only be used for 2 credits)
- PHIL-MINOR: Philosophy Minor (dropping history of philosophy requirement from 6 credits to 3)

**Consent Agenda Items – Courses**

- CAP 3128 Ethics in Communication – LAC (editorial; terms offered)
- CSD 3190 American Sign Language (ASL) I (editorial; prefix CSD to ASL)
- CSD 3195 American Sign Language (ASL) II (editorial; prefix CSD to ASL)

- CSD 3196 American Sign Language (ASL) III (editorial; prefix CSD to ASL)
- COMM 2256 Performing Texts (editorial; terms offered)
- COMM 2455 Skills for Making Performance (editorial; terms offered)
- COMM 2456 Performance of Popular Culture (editorial; title)
- COMM 3455 Performing Stories, Narratives, and Identity (editorial; title; terms offered)
- COMM 3557 Advanced Digital Visualization: Topic (substantive; additional prerequisite)
- COMM 4022 Qualitative Research Methods (substantive; dropping graduate number; term offered)
- COMM 4111/5111 Group Communication Theory and Analysis (substantive; term offered)
- COMM 4236 Ethics in Communication/Same as CAP 3128 (editorial; terms offered)
- COMM 4311 Nonverbal Communication (substantive; dropping graduate level; terms offered)
- COMM 4316/5316 Meditation Theory and Process (dropped)
- COMM 4355 Listening (substantive; dropping graduate level; terms offered)
- COMM 4411 Language Communication (substantive; terms offered)
- COMM 4555 Message Design and Delivery (substantive; dropping graduate level)
- COMM 4556/5556 Interactive Digital Visualization (substantive; terms offered)
- COMM DM 1611 Digital Media Literacies (editorial; terms offered)
- COMM PR 3844/5844 Public Relations: Integrated Communications (editorial; terms offered)
- COMM PR 4811/5811 Public Relations: Cases and Studies (editorial; terms offered)
- COMM PR 4822/5822 Global Public Relations (editorial; terms offered)
- COMM PR 4855/5855 Public Relations Campaign Methods (editorial; terms offered)
- COMM PR 4856/5856 Public Relations Special Events Planning (substantive; terms offered)
- COMM PR 4858/5858 Sports Public Relations (substantive; terms offered)
- ENGLISH 3715/5715 Craft of Poetry (editorial; dropping prerequisite)
- ENGLISH 3725/5725 Craft of Fiction (editorial; dropping prerequisite)
- ENGLISH 4025/5025 Theory and Practice of Writing (substantive; change in prerequisites)
- ENGLISH 4040/5040 Digital Writing: Theory and Practice (substantive; change in prerequisites)
- ENGLISH 4790/5790 Professional Writing Practicum: \_\_\_\_\_ (substantive; description; prerequisite)
- MUS ED 3300/5300 Vocal Pedagogy and Vocology (editorial; title)
- MUS ED 3630 Instrumental Methods III: School Administration (dropped)
- MUS ENS 1150 Band (editorial; description)
- MUS TECH 1310 Diction for Singers II (substantive; description; co-requisites)
- MUS TECH 1320 Diction for Singers I Performance Lab (dropped)
- MUS TECH 1330 Diction for Singers II Performance Lab (dropped)
- MUS TECH 1450 Vocal Coaching (substantive; from 1 credit to 1-2 credits)
- MUS TECH 3450/5450 Vocal Coaching (substantive; from 1 credit to 1-2 credits)
- MUS THEO 1110 Theory I (substantive; description)
- MUS THEO 1120 Theory II (substantive; description)
- MUS THEO 1150 Aural Training I (editorial; description)
- MUS THEO 1250 Sight-Singing I (editorial; description)
- MUSICGENREQUG-NOTE (editorial)
- HUM 3188 Seminar on Leadership Development: The Future/Same as COMM 3157 (dropped)
- PHIL 1020 Philosophy: The Art of Thinking – LAC (editorial; description)
- PHIL 2500 Ethics (editorial; drop prerequisites; terms offered)
- THEATRE 1005 Acting for Non-Majors (substantive; title; description)
- THEATRE 3126 Acting Studio I (substantive; dropping graduate level; description; terms offered)

#### **IV. Curriculum review procedures for the curriculum proposals of the Department of Theatre**

G. Pohl moved, M. Fienup seconded, to approve the Department of Theatre curriculum packet.

##### **Agenda Item – Program**

- THEATRE-BA: Theatre Major (edited)

##### **Agenda Item – Course**

- THEATRE 3127 Acting Studio II (added)

THEATRE-BA: Theatre Major: G. Pohl indicated in the Design and Production emphasis, THEATRE 3240 has a hidden prerequisite. THEATRE 3138 is not in the program, and M. Fienup mentioned he can't find THEATRE 3138 in the catalog. D. Wallace indicated the course number was probably either changed or the course was dropped. E. Lange clarified that THEATRE 3138 changed to THEATRE 3143. D. Wallace will update prerequisites that include old course THEATRE 3138 to show THEATRE 3143. C. Christopher noted the prerequisites for THEATRE 3240 are not in numerical order. D. Wallace will update editorially.

THEATRE 3127 Acting Studio II: G. Pohl indicated this is a new course. E. Lange explained that currently the Performance emphasis students take Acting Studio (THEATRE 3125) twice, which results in a mixture of students that is undesirable as there is a mix of advanced and beginner students in any given section of THEATRE 3125. With this new course, they will be sequenced so they take Acting Studio I (THEATRE 3125) and then Acting Studio II (THEATRE 3127). [Editorial note: THEATRE 3125 *Acting Studio* is changing number/name to THEATRE 3126 *Acting Studio I*.]

D. Power mentioned the short title for this course is only Acting Studio, which could be confusing. E. Lange indicated we can change the short title to be more descriptive. D. Wallace explained the short title is what shows on the transcript, so if we can fit the entire title that is the preferred method. D. Power also said to check on the short title for Acting Studio I.

P. Pease asked if there was any further discussion. Hearing none.

**Chair Pease called for a vote on the motion to approve the curriculum packet from the Department of Theatre with pending edits discussed. The motion passed unanimously.**

#### **V. Curriculum review procedures for the curriculum proposal of the Department of Communication Studies**

G. Pohl moved, M. Fienup seconded, to approve the Department of Communication Studies curriculum packet.

##### **Agenda Item – Programs**

- INTDIGITAL-BA: Interactive Digital Studies Major (edited) – MOVED TO CLEAN-UP MTNG
- INTDIGITAL-MINOR: Interactive Digital Studies Minor (edited) – MOVED TO CLEAN-UP MTNG

##### **Agenda Item – Courses**

- COMM 2555 Interactive Digital Communication (edited; description)
- COMM 3555 Interactive Digital Communication II (added)
- COMM 3055 Organizational Communication (editorial; terms offered) – Moved from consent Agenda

INTDIGITAL-BA: Interactive Digital Studies Major: G. Pohl indicated there were no signed consults at the time proposal was submitted. G. Pohl spoke with L. Terlip, it was an error and all signed consults are now loaded. D. Wallace confirmed consults are now loaded into Leapfrog.

G. Pohl mentioned another concern with the program are hidden prerequisites. COMM DM 3659 has prerequisite of COMM DM 2653. L. Terlip indicated the department has been waiving this prerequisite for Interactive Digital Studies majors since consent of instructor is listed as prerequisite as well. P. Pease asked if it would be better to state the blanket prerequisite waiver, L. Terlip indicated it's stated on advisement sheets, but could be clearer in the catalog. D. Wallace said it could be added into the course description. S. Riehl expressed it's better to be printed in the catalog if a blanket approval exists. Course description for COMM DM 3659 should indicate there are no prerequisites for IDS majors.

M. Fienup indicated ENGLISH 4025 has prerequisite of "LAC Category 1A or equivalent". S. Riehl mentioned in the ENGLISH packet they have proposed removing that prerequisite.

MUS THEO course has two hidden prerequisites. P. Pease mentioned with the Digital Music track, they are using the School of Music curriculum, so Communication Studies department can't speak on Music courses. L. Terlip indicated she spoke with Music department, and they are trying to work better together to get this track cleaned up. L. Terlip mentioned the Digital Music track is not accurate. They are going to try and clean that up by the end of this cycle.

P. Pease stated to move Interactive Digital Studies major proposal to the clean-up meeting so we can confirm the Digital Music track updates needed. G. Pohl will communicate by email what hidden prerequisites are so they can have time to work on that.

INTDIGITAL-MINOR: Interactive Digital Studies Minor: Same issues as Interactive Digital Studies major – moving to clean-up meeting.

COMM 2555 Interactive Digital Communication: G. Pohl indicated there was no syllabus attached to proposal. Per D. Wallace, syllabus is now attached in Leapfrog.

S. Riehl asked if a new course number would be better. In the future, the department won't be able to tell who took the "old" version of this class. L. Terlip indicated it is not a new course, and students who took the course previously will be OK.

COMM 3555 Interactive Digital Communication II: G. Pohl asked L. Terlip if syllabus has been uploaded for this course, she replied that it has. No other questions.

COMM 3055 Organizational Communication: S. Riehl noted the punctuation is wrong on the prerequisites for this course. After further review, she mismarked the course. She will find the course she was referring to and send an email. M. Fienup asked if we are using semi colons and commas or "and's" and "or's" to list prerequisites. D. Wallace confirmed we use semi colon and commas. D. Wallace will clean up prerequisites for COMM 3055 and other courses with prerequisites listed incorrectly.

**Chair Pease called for a vote on the motion to approve the curriculum packet from the Department of Communication Studies pending edits discussed and moving Interactive Digital Studies major and minor to clean-up meeting. The motion passed unanimously.**

## **VI. Curriculum review procedures for the curriculum proposal of the Department of Philosophy & World Religions**

G. Pohl moved, M. Fienup seconded, to approve the Department of Philosophy & World Religions curriculum packet.

**Agenda Items – Programs**

- PHIL-BA: Philosophy Major (edited)

### **Agenda Items – Courses**

- PHIL 3320 Political Philosophy (edited; title; pre/co requisites)
- PHIL 3360 Virtues and Vices of the Mind (added)
- PHIL 3370 Philosophy of Law (added)
- PHIL 4490 Professional Development Seminar (edited; title; description; pre/co requisites; terms offered)

PHIL-BA: Philosophy Major: G. Pohl indicated one concern with the proposal was whether a note should be added to specify that these courses should not be double counted in the major. G. Pohl spoke with E. Boedeker and he clearly said they can be double counted within the major. G. Pohl asked if there should be a note saying they can be double counted. D. Wallace indicated it does not need to be added as a note. S. Hill mentioned part of the issue is that some courses will satisfy more than one distribution requirement within the program, so the same number of total hours is still required for the major. For most courses, they satisfy more than one distribution requirement.

S. Riehl asked about the added wording regarding the learning goals. S. Riehl mentioned the wording seems odd and indicated it should sound like you're talking to the student in the catalog. M. Clayton mentioned in the first and third sentence they could change the word "student" to "you". S. Hill indicated when the department first offered the Philosophy major this way (with the learning objectives) formal language was supposed to be used. S. Riehl expressed if the department is happy with that, we will leave it. P. Pease mentioned changing the word "student" to "majors". If change is needed, they will send the information to D. Wallace.

D. Power asked about the title of the major, do we always have word "major" in it? Shouldn't it just say Philosophy? D. Wallace indicated the type of program (major, minor, and program certificate) is identified for each program in the catalog.

PHIL 3320 Political Philosophy: G. Pohl asked if this is a new course, or an edit. E. Boedeker clarified it is not a new course, it is an editorial change. D. Wallace asked to clarify the prerequisite, is it a prerequisite or a pre- and corequisite? S. Hill indicated it is a pre- and corequisite. G. Rhineberger-Dunn asked is it really a corequisite. S. Hill indicated it can be listed as prerequisite only.

D. Power mentioned at many universities they have this course in the Political Science department, do we already have a course like this in the Political Science department here and have they been consulted? E. Boedeker indicated they did a consult and there is no Political Philosophy course in Political Science.

A. Gabriele asked why they changed the name. E. Boedeker indicated the instructor of this course said this was a more recognizable title for graduate programs, and is a standard title in the field.

PHIL 3360 Virtues and Vices of the Mind: M. Fienup asked about length of course description, is there a limit? E. Boedeker indicated his understanding is that since the catalog is now exclusively online, it was ok to have long course description. P. Pease asked if the course description needs to be this long. A. Gabriele asked if one specific professor was teaching this course, as the description seems highly specific. Does the department want to abstract the course description a little in the instance this professor leaves so other instructors could teach the course? K. Strong mentioned in faculty senate it was discussed this was a very long description. S. Hill indicated she will check back with the department. P. Pease mentioned if there are edits to the course description, send to D. Wallace.

L. Fenech asked if this course has been taught before. S. Hill said yes, it's being taught experimentally now.

PHIL 3370 Philosophy of Law: E. Boedeker explained this is a major topic in western philosophy. This is a new class and we haven't had a class specifically on this topic before. A new professor has been hired to teach this course.

M. Fienup asked about the prerequisite, is it a prerequisite only or a pre- and corequisite? Edgar stated it should just be listed as a prerequisite.

D. Power asked about a Political Science consult. E. Boedeker indicated they have consulted with Political Science and Political Science asked to change the wording in the course description and they have made the changes requested.

PHIL 4490 Professional Development Seminar: G. Pohl asked if this course should be considered a new course. E. Boedeker said the course actually hasn't been taught before. It's been on the books but not offered. This is not considered a new course.

P. Pease asked if there is any further discussion. Hearing none.

**Chair Pease called for a vote on the motion to approve the curriculum packet from the Department of Philosophy & World Religions, pending edits discussed. The motion passed unanimously.**

## **VII. Curriculum review procedures for the curriculum proposals of the School of Music**

G. Pohl moved, M. Fienup seconded, to approve the School of Music curriculum packet.

### **Agenda Items – Programs**

- MUSIC-BA: Music Major (edited)
- PERF-BM: Performance Major (edited)

### **Agenda Items – Courses**

- MUS ENS 3150 Band (editorial; description)
- MUS HIST 3200 Topics in Music History and Culture (added)
- MUS LIT 3200 Performance Literature: \_\_\_\_\_ (substantive; description)
- MUS TECH 1300 Diction for Singers I (substantive; description; pre & co requisites)
- MUS THEO 1160 Aural Training II (substantive; description; prerequisites)
- MUS THEO 1260 Sight-Singing II (substantive; description; prerequisites)
- MUS THEO 2130 Theory III (editorial; description)
- MUS THEO 2140 Theory IV (substantive; description; corequisites)
- MUS THEO 2170 Aural Training III (substantive; description; prerequisites)
- MUS THEO 2180 Aural Training IV (substantive; description; prerequisites)
- MUS THEO 2270 Sight-Singing III (substantive; description; prerequisites)
- MUS THEO 2280 Sight-Singing IV (substantive; description; prerequisites)

MUSIC-BA: Music Major: G. Pohl asked to look at MUS HIST 3200 in the Music History track, should this be listed as a requirement? M. Boyd indicated they are essentially replacing 5 courses with new MUS HIST 3200 course. In the "select two from the following" requirement, four course options are listed, and students have to take MUS HIST 3200 for one of their two options. M. Boyd indicated it's ok to have MUS HIST 3200 listed as a required course, then change verbiage to "select one of the following" and list MUS HIST 3200 again. M. Boyd mentioned students can take MUS HIST 3200 twice, but it has to be a different topic. They alternate topics and instructors. D. Wallace explained the course description for MUS HIST 3200 says the course can be repeated for credit on a different topic, so it is identifiable. A. Gabriele asked if they know the topics in advance. M. Boyd indicated they know the topics one or two semesters in advance. The idea behind this course is that it's adaptable and flexible to meet different groups of student needs. D.

Wallace will edit to include 3 hours MUS HIST 3200 as required and also change electives to “choose one course from the following”, change elective group from 6 hours to 3 hours, and include MUS HIST 3200 in that listing with a notation that it needs to be on a different topic.

PERF-BM: Performance Major: G. Pohl asked if the department really requires two semesters of language courses. M. Boyd answered yes, they have always required this. G. Pohl asked if Spanish should be added as an option since we don't offer German. M. Clayton indicated we currently offer French and Italian. M. Boyd explained they require the students to take one semester of one language, and another semester of another language. There needs to be cleanup to catalog wording, it should read “one semester in two languages” D. Wallace will edit. P. Pease asked if we need to list specific required credit hours in the language requirement. M. Boyd indicated yes, because the hours taken for the language courses count towards the degree and it's already an extended program. The department is reducing number of hours required for language as language classes used to be 5 hours each. D. Power mentioned he didn't know we were teaching Italian, and asked why Spanish isn't listed as an option. M. Boyd explained Spanish is not a standard language in western art music. Music majors need to know Italian, German, or French.

P. Pease asked about MUS TECH 1300, it has prerequisite of MUS TECH 1320, but they are deleting MUS TECH 1320.

S. Riehl asked about MUS TECH 1450, why does it say (required) after the course title? M. Fienup indicated both course options (MUS TECH 1450 and MUS TECH 3450) are being changed from 1 to 1-2 hours. Do they want students to take both? M. Boyd explained students can take any combination of course/credit for that requirement. If they take MUS TECH 1450 twice, it would fulfill the requirement. The MUS TECH 1450 Vocal Coaching course used to be an elective, and now it's required, so M. Boyd indicated that could be why it says (required). D. Wallace will erase that word.

MUS ENS 3150 Band: S. Riehl mentioned the course description has a confusing structure. G. Pohl asked if there should be a participation note on this class. M. Boyd indicated what they are doing is clarifying when ensembles are offered. M. Boyd indicated “0 hours is participation credit only” should stay in the catalog. D. Wallace will edit. D. Power asked what participation credit means. M. Boyd explained it's on the transcript and shows they participated in an ensemble. K. Strong mentioned during faculty senate it was mentioned this proposal is just a cleanup of the course description to show what's really happening now.

MUS HIST 3200 Topics in Music History and Culture: G. Pohl asked for explanation of new course. M. Clayton explained MUS HIST 3200 is replacing 5 individual courses and this creates a more efficient way to offer a variety of courses.

M. Fienup asked about prerequisite of MUS HIST III. M. Boyd explained for a student to take this level of class, they have to finish MUS HIST sequence. Prerequisite should say MUS HIST 1030 instead of MUS HIST III. D. Wallace will edit.

S. Riehl asked in the last sentence of description should “(section)” be deleted. D. Wallace confirmed she will edit. D. Wallace will remove graduate pre-req on undergrad class.

MUS LIT 3200 Performance Literature: \_\_\_\_\_: G. Pohl indicated the concern is regarding the course description since it's an extensive description change. Does this mean it's a different course? M. Boyd indicated this is a topics course, so each section is different and has a different topic.

S. Riehl asked if the prerequisites are listed correctly. D. Wallace indicated, yes for this particular course. Since it's a topics course, prerequisites differ between topics. K. Strong asked if Voice I and Voice III, for example, should list the course number instead of the title. D. Wallace will edit.

MUS TECH 1300 Diction for Singers I: G. Pohl asked if this is really the same course. M. Boyd indicated, yes it's the same course.

S. Riehl asked about corequisite, since they deleted the course from the corequisite there really isn't a corequisite anymore. M. Boyd confirmed the whole line should be removed for the corequisite. S. Riehl indicated MUS TECH 1310 had a similar edit needed. D. Wallace will edit.

MUS THEO 1160 Aural Training II: G. Pohl asked if this should be a new class. M. Boyd indicated there was no description before. All MUS THEO courses are part of an undergraduate sequence, so they are now providing accurate descriptions making sure prerequisites are absolutely clear. A. Gabriele noted the prerequisite should read "Grade of C", currently says "Grad of C". D. Wallace will edit.

MUS THEO 1260 Sight-Singing II: Same as MUS THEO 1160, no questions.

MUS THEO 2130 Theory III: Term offerings are showing in prerequisite, D. Wallace will move from prerequisite down to offerings section.

MUS THEO 2140 Theory IV: G. Pohl asked if this course should be a new course. M. Boyd indicated it's the same course.

MUS THEO 2170 Aural Training III: Same as MUS THEO 2140, no questions.

MUS THEO 2180 Aural Training IV: Same as MUS THEO 2140, no questions.

MUS THEO 2270 Sight-Singing III: Same as MUS THEO 2140, no questions.

MUS THEO 2280 Sight-Singing IV: Same as MUS THEO 2140, no questions. D. Wallace asked about term offerings of all MUS THEO courses. M. Boyd explained MUS THEO 1 and 3 courses are always offered in Fall, MUS THEO 2 and 4 courses are always offered in Spring. M. Boyd indicated how it's currently listed is accurate. S. Riehl mentioned it can be variable "internally", and not listed in catalog as such. D. Wallace said she will edit to spring and variable falls, etc.

**Chair Pease called for a vote on the motion to approve the curriculum packet from the School of Music, pending edits discussed. The motion passed unanimously.**

## **VIII. Curriculum review procedures for the curriculum proposals of the Department of Languages & Literatures**

G. Pohl moved, M. Fienup seconded, to approve the Department of Languages & Literature curriculum packet.

### **Agenda Items – Programs**

- CHINESE-CERT: Certificate in Chinese Studies (added)
- SPANISH-BA: Spanish Major (edited; C- or higher in all Spanish courses)
- SPANISH-MINOR: Spanish Minor (edited; C- or higher in all Spanish courses)
- SPANTCHG-BA: Spanish Major-Teaching (edited; C- or higher in all Spanish courses)
- SPANTCHG-MINOR: Spanish Minor-Teaching (edited; C- or higher in all Spanish courses)
- TESOLMODLANG-BA: TESOL/Modern Language Major-Teaching (edited; C- or higher in all Spanish courses)
- WRITING-MINOR: Writing Minor (edited)

### **Agenda Items – Courses**

- ENGLISH 2015 Craft of Academic Writing (substantive; prerequisites)



- ENGLISH 2120 Critical Writing About Literature (substantive; prerequisites)
- ENGLISH 2770 Introduction to Professional Writing (substantive; pre/co requisites)
- ENGLISH 4192 English Senior Seminar: Topic (added)
- ENGLISH 4720 Studies in Creative Writing: Topic (added)
- ENGLISH 4755 Creative Writing Practicum: North American Review (added)
- ENGLISH 4760 Advanced Creative Writing Workshop (added)

CHINESE-CERT: Certificate in Chinese Studies: G. Pohl indicated question of range of hours for certificate. M. Fienup explained CHIN 1001 is listed as 4-5 hours in the catalog, but in the certificate is only listed as 4 credits. Is it ever offered as 5 credits? J. C. Castillo indicated they listed it as 4 credits since that is the minimum number of credits offered for the course. CHIN courses are currently typically offered as 4 credits only. D. Wallace mentioned with how the certificate is proposed, when the Record Analyst codes this certificate, students will be held to 4 credits, not 5 credits. S. Riehl indicated they could say 4-5 hours in this proposal, so it would accurately show total hours in the case CHIN courses are offered as 5 credits in the future. J. C. Castillo agreed. D. Wallace will edit.

M. Fienup asked if 1 hour Studies In course is ever offered. J. C. Castillo indicated yes, it's been offered eleven times recently as 1 credit. It fits into faculty workload nicely since it's only a 1 hour course.

SPANISH-BA: Spanish Major: G. Pohl indicated the main question was regarding SPAN 2002 being required for many courses in the program, but is not listed in the major. After speaking with department, she understands most of the students have taken a lot of Spanish courses in high school that are equivalent to SPAN 2002. For students who don't, there is footnote clarification.

SPANISH-MINOR: Spanish Minor: Same question as Spanish major, no questions.

SPANTCHG-BA: Spanish Major-Teaching: G. Pohl indicated there are hidden prerequisites. LANG 4740 has prerequisite of SPAN 3001, which is in the major, J. C. Castillo confirmed there were no hidden prerequisites, all courses were listed in major.

P. Pease mentioned in the requirements there is the option to take SPAN 3001 or SPAN 3050, if they take SPAN 3050 would that pose an issue? SPAN 3001 is really a requirement, not an option. S. Riehl indicated if SPAN 3050 is also an appropriate prerequisite, it could be added as prerequisite option for LANG 4740. J. C. Castillo confirmed yes, that is an appropriate equivalent. D. Wallace will edit.

SPANTCHG-MINOR: Spanish Minor-Teaching: Same as Spanish Teaching major, no questions.

TESOLMODLANG-BA: TESOL/Modern Language Major-Teaching: G. Pohl indicated problems with prerequisites. Upon further review, there were no issues with prerequisites.

G. Pohl indicated issue with French and German emphases – J. C. Castillo explained it wasn't the department's decision to suspend the French and German emphases, and they have not dropped these emphases as a matter of principal. However, these emphases are not offered. A. Gabriele mentioned the courses will disappear on their own after so long. P. Pease clarified the emphases will still be included in the major, even though courses may be deleted. D. Wallace would need to remove emphases from program. P. Pease explained it's not best practice to list emphases in the catalog if we aren't offering them. D. Power indicated he recommends administratively removing German and French emphases. M. Clayton mentioned some of the German and French coursework is still being offered. S. Riehl indicated there is a note that says German and French emphases are currently suspended, so what is stated in the catalog is current and accurate. P. Pease mentioned the department should think about removing the French and German emphases next curriculum cycle.

WRITING-MINOR: Writing Minor: M. Fienup indicated his concern was with hidden prerequisites. For example, ENGLISH 4025 lists a prerequisite of “LAC 1A or equivalent”. S. Riehl clarified it’s in the proposal to edit this prerequisite.

P. Pease mentioned in the electives “choose one of the following” area, there are also “or from among” courses listed. Why are there so many “or’s”? J. O’Loughlin explained this encourages electives. ENGLISH 3740 should actually be ENGLISH 4740. D. Wallace will edit. J. O’Loughlin mentioned it’s fine to list all courses individually and remove “or’s”. D. Wallace will edit. J. O’Loughlin indicated 0-3 hours for ENGLISH 4755 should be removed.

ENGLISH 2015 Craft of Academic Writing: G. Pohl indicated after further review, this is an editorial proposal. S. Riehl mentioned there is a “recommended prerequisite” that should be listed in the course description, not in the prerequisite area. J. O’Loughlin agreed. D. Wallace will edit.

ENGLISH 2120 Critical Writing About Literature: G. Pohl indicated after further review, this is an editorial proposal. S. Riehl mentioned there is a “recommended prerequisite” that should be listed in the course description, not in the prerequisite area. J. O’Loughlin agreed. D. Wallace will edit.

ENGLISH 2770 Introduction to Professional Writing: G. Pohl indicated after further review, this is an editorial proposal. S. Riehl mentioned there is a “recommended prerequisite” that should be listed in the course description, not in the prerequisite area. J. O’Loughlin agreed. D. Wallace will edit.

ENGLISH 4192 English Senior Seminar: Topic: This is a new course. No questions.

ENGLISH 4720 Studies in Creative Writing: Topic: This is a new course. No questions.

ENGLISH 4755 Creative Writing Practicum: North American Review: S. Riehl asked about the title of the course. This course seems to be about editing, and there is nothing in the title regarding editing. S. Riehl stated it doesn’t seem like descriptive title. J. O’Loughlin explained the idea is to add this course into the minor, and editing is not all that is done in this course. A. Gabriele mentioned the description seems to list what they will do in the course. D. Power mentioned there could be an issue because there is no mention of writing in the course description. J. O’Loughlin indicated he thinks it will be OK as is. J. O’Loughlin will bring it back to department and let D. Wallace know if edits are needed.

ENGLISH 4760 Advanced Creative Writing Workshop: No questions.

**Chair Pease called for a vote on the motion to approve the curriculum packet from the Department of Languages & Literatures, pending edits discussed. The motion passed unanimously.**

**IX. Next meeting – Wednesday, October 9, 3:00pm, Presidential Room, Maucker Union**

Discussion of CHAS-Sciences Curriculum proposals.

The meeting adjourned at 5:04pm

**TABLED ITEMS FOR CLEAN-UP MEETING:**

- INTDIGITAL-BA: Interactive Digital Studies Major (edited)
- INTDIGITAL-MINOR: Interactive Digital Studies Minor (edited)

Respectfully submitted,

Rachelle Kidwell  
Office of the Registrar

cc: UCC  
GCCC  
Guests