

MINUTES OF  
UNIVERSITY COMMITTEE ON CURRICULA

October 4, 2023

**Present:** N. Bird, C. Christopher, M. Fienup, G. Gould, M. Hecimovich, C. Heinzl, B. Kanago, R. Kidwell, C. Nedrow, P. Pease, H. Porter Occena, S. Riehl, J. Schraffenberger, A. Shafer, B. Warby

**Absent:** M. Kline, N. Lehman, K. Warren

**Guests:** K. Baker, G. Bruess, K. Droe, F. Fontana, M. Grey, C. Hildebrandt, S. Hill, N. Kertz, E. Machen, J. McNabb, A. Oberle, S. Peters, G. Rhineberger

The meeting was called to order by Chair Pease at 3:00 pm in the Presidential Room

**I. Welcome**

Chair Pease welcomed all present.

**II. Approval of Minutes – September 20, 2023**

B. Kanago moved to approve the September 20, 2023 minutes. M. Fienup seconded.

Chair Pease asked if there were any corrections or additions to the minutes. Hearing none.

**Chair Pease called for a vote on the September 20 minutes. Motion passed unanimously.**

**III. Curriculum Review Procedures for Department of Geography**

B. Warby moved, M. Fineup seconded, to approve the Department of Geography course proposal.

**Agenda Items – Course**

- GEOG 4570: Sustainability and Geographic Leadership (added)

A. Oberle explained the course was created for the departments new revised graduate program. It's a valuable course for their undergraduate students because the leadership component matches well with a portfolio class they offer. M. Fienup asked if the department wanted any prerequisites for the course. A. Oberle replied saying it will stay as is and keep the prerequisite as junior standing.

**Chair Pease called for a vote on the motion to approve the Department of Geography course proposal. The motion passed unanimously.**

**IV. Curriculum Review Procedures for Department of Psychology**

B. Warby moved, M. Fienup seconded, to approve the proposal from the Department of Psychology.

#### **Agenda Items – Course**

- PSYCH 3510: Judgment and Decision Making (added)

No questions or concerns from the committee.

**Chair Pease called for a vote on the motion to approve the Department of Psychology proposal. The motion passed unanimously.**

#### **V. Curriculum Review Procedures for the Department of Social Work**

B. Warby moved, M. Fienup seconded, to approve the proposal from the Department of Social Work.

#### **Agenda Items – Program**

- SOCWORK-BSW: Social Work Major (edited)

R. Kidwell mentioned that she had asked A. Butler about the field instruction course being listed as 10-15 credits and wondered if they wanted a specific number of credits listed instead of a range. R. Kidwell confirmed that A. Butler was fine with keeping the range.

M. Fienup questioned the first header of the program having ‘prerequisites’ as a title. R. Kidwell responded by saying she will follow up with the department on possibly rewording the header. G. Bruess said the reasoning for having ‘prerequisites’ as the title goes back quite a few years when they had hidden prerequisites. They decided to break them out so everyone could see what they were and have students choose among them. P. Pease asked if they were just requirements. G. Bruess said yes, they count towards the total hours of the major. S. Riehl mentioned that the department made edits to the headings within the program in order to make it clear for students progressing. R. Kidwell said she would run the “prerequisite” heading change by A. Butler. B. Kanago mentioned that the department may want to check to see if all the prerequisites are still required. G. Bruess replied that it goes back from a long time ago with one particular course. P. Pease said they will leave the program changes up to the department and Registrar’s office.

**Chair Pease called for a vote on the motion to approve the Department of Social Work proposal. The motion passed unanimously.**

#### **VI. Curriculum Review Procedures for the Department of Political Science**

B. Warby moved, M. Fienup seconded, to approve the proposals from the Department of Political Science.

#### **Agenda Items – Program**

- AMERGOVTEACH-MINOR: American Government for Teachers Minor (added)

No questions or concerns from the committee.

### **Agenda Items – Courses**

- POL COMP 1042: Becoming Global Citizens (added)

No questions or concerns from the committee.

- POL THRY 3162: Power: Political Theories & Applications (added)

P. Pease asked the department if the course has been taught experimentally. S. Peters replied yes, and mentioned that it would be offered again in the Spring.

**Chair Pease called for a vote on the motion to approve the Department of Political Science proposals. The motion passed unanimously.**

## **VII. Curriculum Review Procedures for the Department of Kinesiology & Athletic Training**

B. Warby moved, M. Fienup seconded, to approve the proposals from the Department of Kinesiology & Athletic Training.

### **Agenda Items – Programs**

- AT-BA: Athletic Training and Rehabilitation Studies Major (deleted)

P. Pease explained we're seeing a deleted program at UCC since it's a whole program deletion. No concerns from the committee.

- KINES-BA: Kinesiology Major (edited)

F. Fontana explained the department decided to merge the Athletic Training and Kinesiology programs. There's a core group of required courses that is from the old Kinesiology and Exercise Science major. They created emphasis options, which helps students interested in athletic training, physical therapy, occupational therapy, etc.

S. Riehl asked about the course, KINES 3153, stating that the prerequisite indicates a specific prerequisite for Athletic Training majors. R. Kidwell said she will reach out to F. Fontana about changing the prerequisite for any KINES courses to remove "Athletic Training majors" since that program is being removed.

S. Riehl mentioned the footnote indicating some courses having automatic substitutions, and suggested that the department/Registrar office think about rearranging some of the requirements to clarify better. F. Fontana said once students chose an emphasis, they will only see the courses they need to take on the advisement report. R. Kidwell mentioned that the advisement report would be clear, but her and F. Fontana can work on re-wording things. S. Riehl stated she didn't have a problem with the requirements, rather the presentation of it.

N. Bird asked F. Fontana about some prerequisites being removed. Since the departments share a common pool of PRE PT-courses, will students be directed over to the Biology department to make sure they have the courses they need to apply for DPT school. F. Fontana replied that the DPT doesn't change, students will still have to take Anatomy & Physiology. Instead, this change involves students taking 1000 level courses instead of 3000 level courses. F. Fontana mentioned that he talked to T. Spradling about this change. N. Bird wanted to make sure students going to certain programs will be taking the courses needed.

- TACTSTRENGTH-CERT: Tactical Strength and Conditioning Certificate (added)

S. Riehl questioned the rule stating that new courses aren't supposed to be created solely for a certificate. P. Pease stated that its worth pointing out that rule may date back to a time when certificates were used to create a program without going through the steps to launch a minor. P. Pease went on to say that potentially the committee could look at the handbook and consider removing the rule. F. Fontana said the certificate is a compliment to the Strength and Conditioning minor. It's not a standalone certificate, students must complete the minor. F. Fontana said this proposal is based on a market need because the Army is hiring people to condition their cadets.

S. Riehl asked if the only way you can take the MIL SCI courses is if you're in the minor. F. Fontana responded saying the MIL SCI courses can be taken any time by any student. R. Kidwell mentioned that students must be declared together in the certificate and minor. P. Pease stated that they have dual programs similar to this. R. Kidwell said there's some programs where you must be a major to do a certain program. S. Riehl suggested changing the statement that states 'this is an add on program.' R. Kidwell said that it could get changed to 'first declare the Strength and Conditioning minor.'

B. Kanago asked if anyone could take the new course, KINES 3203, that wasn't in the certificate. F. Fontana confirmed that students could potentially take the new course and not take a specific batch of MIL SCI classes. However, they have to be in the minor because another class in the minor is a prerequisite.

S. Riehl asked about the short length of this certificate. F. Fontana explained they tried to combine the minimum number of hours that would still show students the understanding of the Army and Strength & Conditioning specific to those types of courses.

B. Kanago asked if the department consulted the ROTC. F. Fontana said they're working on this program together with ROTC.

B. Warby wondered if they need to list the KINES 3202 course as a prerequisite in the program. R. Kidwell said an asterisk could be added to make it clearer. S. Riehl suggested that the department clarify in the prologue that this certificate is only for students declared in the Strength & Conditioning minor, which would suffice the prerequisite issue.

#### **Agenda Items – Courses**

- AT 3193: Research Experiences (added)

N. Bird brought up the fact that the course could be taken for 1-6 credits and has a goal of requiring a research publication, and wondered if students were going to take the 1-6 credits of research with the same instructor. F. Fontana stated that Kinesiology already has a Research course, and sometimes is merged and may be led by the same faculty. Students will get one credit at a time, and it generally takes students four semesters to finish. F. Fontana went on to say that students can use the course as a substitution for the internship. The idea is to make the two sides of the program equal. In addition, the students need consent of instructor in order to take the course. Instructors will do interviews and typically keep the same group of students throughout.

- KINES 3203: Tactical Strength and Conditioning Programming (added)

No questions or concerns from the committee.

**Chair Pease called for a vote on the motion to approve the Department of Kinesiology & Athletic Training proposals. The motion passed unanimously.**

#### **VIII. Curriculum Review Procedures for the Department of Sociology, Anthropology & Criminology**

B. Warby moved, M. Fienup seconded, to approve the proposals from the Department of Sociology, Anthropology & Criminology.

#### **Agenda Items – Courses**

- CRIM 3600: Advanced Criminological Theory and Policy (added)

G. Rhineberger said the course has been taught many semesters as an experimental course, so the department would like to make it official.

- CRIM 3700: Domestic & Gendered Violence (added)

K. Baker stated that the department put in a name change to ‘Gendered Violence and the Legal Process’ after a consultation with Family Services. G. Rhineberger said similar to CRIM 3600, it has also been taught several times as an experimental course.

**Chair Pease called for a vote on the motion to approve the Department of Sociology, Anthropology & Criminology proposals. The motion passed unanimously**

## **IX. Curriculum Review Procedures for Social Science**

B. Warby moved, M. Fienup seconded, to approve the proposals from Social Science.

### **Agenda Items – Courses**

- SOC SCI 2300: Ethical Reasoning and Personal Responsibility in Everyday Life (added)

S. Hill mentioned that the title has been since changed to Analyzing Ethics, Personal Decision-Making, and Social Responsibility. The previous title was one of the main reasons there was an objection. S. Hill said it’s a SOC SCI course, explaining that the UNIFI Responsibility requirement seems to be becoming a ‘dumping ground’ for lots of courses. Multiple people can teach this class. S. Hill believes there’s this idea that anyone can teach ethics, however, not everyone can teach ethics. S. Hill stated that she would like instructors to have some type of training in teaching ethics, particularly because it is a SOCI SCI course. G. Rhineberger responded by saying the purpose of the new UNIFI program is to diversify what is offered. The courses that are in UNIFI meet the SLO’s. G. Rhineberger went on to say that if they’re meeting the ethical SLO’s, it doesn’t require a person to have a background in moral theory. G. Rhineberger mentioned they shouldn’t restrict who teaches what course. S. Hill said it may be a part of a longer conversation about what it means to teach ethical reasoning. G. Rhineberger mentioned that maybe there needs to be a change in the SLO. J. Schraffenberger explained they saw a draft of this course at the UNIFI level and they accepted it. However, that’s not what’s at issue. P. Pease said UCC has a clear line between approving courses for the catalog and whether or not the course is allowed in UNIFI. G. Rhineberger stated that Sociology is adding this course has an elective.

- SOC SCI 4090: CSBS International Experience: (topic) (added)

M. Fienup mentioned that he was concerned about the title. E. Machen explained it’s a college course that’s designed to be more than just a study abroad course. They wanted a course that would be available

to students who are interested in a variety of different study abroad experiences. It could be a study abroad course or an internship abroad course. E. Machen stated that this gives students a ready-made course to count towards their CSBS major.

S. Riehl stated that every department has access to common course numbers that are special to specific topics courses, and asked the reasoning for not using a common course number. E. Machen wondered if the common course numbers would work for internships abroad. R. Kidwell said if the students were enrolled in an Independent Study, the transcript will say “Independent Study”, it wouldn’t reflect the content. One problem with the common course numbers is that they aren’t always descriptive. E. Machen stated that they thought it would streamline the process of an international experience. S. Riehl said it sounds like another common number. E. Machen wondered if it’s problematic if it’s a common number for international experience. It has to have an international component. K. Baker said creating this course would allow a single e-learning course for one faculty member to manage. E. Machen mentioned that CSBS is looking for ways to promote international experience and make it easy and accessible to students. B. Kanago acknowledged that it does seem like a good idea to make students aware of this opportunity.

N. Bird questioned what would a one credit international experience would entail. E. Machen explained that it’s a variable credit course – the likelihood that a student takes a one credit course is not likely. However, a volunteer student could take it for a week.

S. Riehl wondered if the course has readings/coursework aside from the traveling and experiences. E. Machen said it depends what the student is doing. This would have to be approved by CSBS and relate to a CSBS major. S. Riehl responded saying the course is vague. It’s hard to say it’s a course when all it seems like is a structure. E. Machen explained that the course is structured to require students to justify to the Dean’s office why it’s acceptable for credit.

S. Riehl wanted to know who would be assessing the students. E. Machen said it would depend – if it was faculty lead, then a faculty member would assess, but if it was a student who has done internship, potentially the Dean’s office. The department will work closely with study abroad. S. Riehl was curious about who’s giving the grade if it was through the Dean’s office. P. Pease said common course numbers require a one-off syllabus or memorandum that the faculty and student both agree to ahead of time that defines the expectations and how the grade is going to be earned. This course should fall in the same category. A document is needed before the class is taken stating what the expectations are so the faculty knows what to evaluate and what students are going to be evaluated on. Doing something along the lines

of a common course number in the future may be smart in case another college comes along and wants to do something similar. P. Pease mentioned to R. Kidwell that after this course is printed in the catalog, other programs may want to look at doing something similar. P. Pease wondered if in the Independent Study catalog description, it states that you have to define an independent study. R. Kidwell said it's not explicit in the catalog, but it is in there. P. Pease suggested having similar language for this course. Something that defines the academic expectations ahead of time. E. Machen wanted to confirm that she needs to add language to the description stating that course expectations will be defined ahead of time. R. Kidwell wondered if the department wanted to add consent of instructor. E. Machen agreed that would be a good idea.

**Chair Pease called for a vote on the motion to approve the Department of Social Science SOC SCI 2300 course proposal. The motion passed unanimously.**

**Chair Pease called for a vote on the motion to approve the Department of Social Science SOC SCI 4090 course proposal. 1 abstention, 6 in favor. Motion passed.**

#### **X. Curriculum Review Procedures for the Department of Nursing & Public Health**

B. Warby moved, M. Fienup seconded, to approve the proposals from the Department of Nursing & Public Health.

##### **Agenda Items – Programs**

- NURSING-BSN: Nursing Major (added)

M. Fienup brought up the fact that the program doesn't fit into a standard program due to the length. P. Pease mentioned that the concerns were a topic of conversation because it's a different program than what the committee is used to seeing. N. Kertz said they're using the baccalaureate essentials to help frame the program – a standardization of certain types of concepts from the American College Association of Colleges of Nursing. The essentials are built in to the program, doing so adds additional layers and courses to meet the outcomes. N. Kertz acknowledged that the department tried to keep credits similar if not lower than University of Iowa – they came in lower in terms of the total amount of credits compared to University of Iowa. N. Kertz explained that they don't want students to go over 120 credits if they can avoid it. They want to get them through efficiently as they can.

N. Kertz brought light to the fact that they expect to have transfer students come into the program where they will bring in additional credits. S. Riehl asked what kind of transfer students they're expecting. N. Kertz explained that right now, the only public licensure program is at University of Iowa, but they turn



away students due to a lack of seats. The department is hoping to fill that gap. S. Riehl mentioned that the courses are very structured. Would students be able to transfer/join in. N. Kertz said there may be students who want to transfer from another nursing program, however, it's not as common. The department plans to look at those situations on a case by case basis and be as accommodating as possible. N. Kertz went on to say that if a transfer student has taken a course elsewhere and the course outcomes aren't aligned they may do some additional testing to ensure students are placed where they need to be. S. Riehl wondered what it would look like for a typical transfer student (sophomore year transfer students). N. Kertz stated that's what they usually see. Students often take their prerequisites at a community college. S. Riehl wondered if some student may come in with an Associate's Degree. N. Kertz responded by saying yes. If a student comes in with UNIFI completed they could shave off a semester.

M. Fienup asked about a student being in the middle of the program and then failing. N. Kertz said they will offer these courses in the spring and fall so students should be able to pick back the course if they fail. S. Riehl brought up the idea of a student being out of cycle with all of the classes if they failed a class. N. Kertz explained that it depends on the situation. S. Riehl went on to ask about the prerequisites stating that students need to pass four or five classes in order to move onto the next. N. Kertz stated that the statement was correct, however, it's not unusual. The department is looking at a competency-based approach. They're looking at the beginning student, intermediate student, and advanced student. S. Riehl asked if they were expecting to have co-horts of students. N. Kertz said that was correct.

P. Pease asked N. Kertz to talk about the accreditation requirements. N. Kertz explained that after the Board of Regents approved for UNI to offer this program, they went to the Iowa Board of Nursing to begin the approval process. They were given initial approval and then they needed to submit a full proposal which they eventually approved. From there, they submitted the approval to HLC and are now working on the nursing accreditation piece. N. Kertz said they're eligible to seek candidacy status. She is creating a presentation/mini self-study to submit to ACIN, from there they will decide whether or not they can go to their candidacy status. The fortunate thing about the accreditor is that they don't have to have graduates to have full accreditation at the program.

N. Bird wondered if nursing programs use any remediation. N. Kertz responded by saying she liked the concept. They're looking at remediation strategies, and it's important to approach it more than one way. S. Riehl asked about what would happen to a student who doesn't finish the program and what other programs they could get into. N. Kertz acknowledged that it will happen. Public Health is a popular

major to transfer into, along with Psychology and Social Work. There was talk about a dual major with Public Health. There's a lot of potential to meet the needs of students.

- PUBLICHEALTHEDUC-BA: Public Health Major (edited)

S. Riehl mentioned that the elective course PH 2420 needs an asterisk to notate the prerequisite. R. Kidwell will get it added.

- PUBLICHEALTH-MINOR: Public Health Minor (edited)

No questions or concerns from the committee.

### **Agenda Items – Courses (all added courses)**

- NUR 2500: Principles of Nursing Practice
- NUR 2510: Pharmacotherapeutics in Nursing Practice
- NUR 2575: Research and Evidence-Based Practice
- NUR 3000: Health Assessment and Health Promotion Across the Lifespan
- NUR 3009: Informatics and Health Care Technologies
- NUR 3041: Psychiatric-Mental Health Nursing
- NUR 3065: Health and Illness Concepts I: Chronic Care
- NUR 3066: Clinical Reasoning Seminar I: Chronic Care
- NUR 3067: Nursing Pharmacology Seminar I
- NUR 3075: Health and Illness Concepts II: Acute Care
- NUR 3076: Clinical Reasoning Seminar II: Acute Care
- NUR 3077: Nursing Pharmacology Seminar II
- NUR 3119: Population Health
- NUR 3120: Concepts of Gerontology
- NUR 4015: Nursing Care of Women and Children
- NUR 4031: Disaster Preparedness and Management
- NUR 4075: Health and Illness Concepts III: Regenerative & Complex Acute Care
- NUR 4076: Clinical Reasoning Seminar III: Regenerative & Complex Acute Care III
- NUR 4077: Nursing Pharmacology Seminar III
- NUR 4200: Nursing Roles, Leadership, and Systems-Based Practice
- NUR 4275: Health and Illness Concepts IV: Emergency and Trauma
- NUR 4280: Person-Centered Care Residency and Capstone
- NUR 4299: Professional Competencies for Entry into Practice

- PH 1000: Public Health Practicum
- PH 2100: Behavior Change for Health Promotion

B. Warby wanted to confirm that all the courses are prescribed, with little wiggle room. N. Kertz responded by saying she was going to add admission to the major as a prerequisite for the NUR 2500, 2510, 2575, 3000 courses. R. Kidwell mentioned that the prerequisites are already there. G. Bruess asked if there's courses students could take if they're not a nursing major. N. Kertz said she's hopeful there will be in the future. Right now, the department is focused on seeing what their enrollment will be and scale up as needed. The core framework will revolve around 'the four spheres of care'.

**Chair Pease called for a vote on the motion to approve the Department of Nursing & Public Health proposals. The motion passed unanimously**

#### **XI. Curriculum Review Procedures for Department of History**

B. Warby moved, M. Fienup seconded, to approve the proposals from the Department of History.

##### **Agenda Items – Programs**

- CIVICLITERACY-MINOR: Civic Literacy, Engagement, and the Humanities Minor (added)

S. Riehl mentioned that there was an error in the prolong. R. Kidwell will get it fixed.

- HIST-CERT: Certificate in History Social Sciences Endorsement (added)

P. Pease asked if the certificate was supposed to be aligned with the requirements for a teaching endorsement. J. McNabb said its connected to the new History for Social Sciences Teaching Minor that allows students greater concentration and specific content.

- HISTSSEND-MINOR: History Social Sciences Endorsements Minor – Teaching (added)

J. McNabb stated that the reason why this program is a minor instead of a major is because the coursework doesn't lead to a specific degree. This is exclusive for History Teaching majors, there are no 4000 level courses. Currently, a lot of students are already completing the requirements of this program to earn additional endorsements, so the department wanted to create a credential for it. J. McNabb explained that they felt 'minor' communicates to students the role this would play as a secondary program that gets them additional credentials. Additionally, it's an attractive package to students. B. Warby asked how many additional courses the average student would have to take on top of the History Teaching major. C. Christopher said it could range from 5-6 courses.

- HISTSSTEACH-MINOR: History for Social Sciences Teaching Minor (added)

J. McNabb explained that the Certificate in History Social Sciences Endorsement is a shorter version of this minor. It's for their transfer students who want to pick up a couple of areas.

N. Bird asked about the requirement stating that student need to select 12 hours from US History or World History - do all 12 have to come from one or the other. J. McNabb responded by saying yes, so a Principle can see a minor that focuses in one half or the other. P. Pease questioned if it would be better to say '12 hours in US History or 12 hours in World History' to make it clearer. R. Kidwell will make two plan codes so that the minor will have two options.

### **Agenda Items – Courses**

- HIST 2310: From Mesopotamia to the Middle Ages: The Premodern West (added)

No questions or concerns from the committee.

- HIST 3279: Study Abroad in History: (Topic) (added)

S. Riehl mentioned that she thought common course numbers were already built for this type of course. J. McNabb explained that the department is offering this course at the 3000 level because it was designed for the UNIFI Responsibility category, and they already have a 3000 level Responsibility course. The LAC/UNIFI crosswalk for capstone is offered at the 3000 level. In addition, there are no prerequisites, so its welcoming in that way. J. McNabb went on to say that after talking to UNIFI, this course is essentially a reimaging of their Conflict in Justice in History course. They are asking the name to be adjusted to "Conflict and Justice Study Abroad". It's their Responsibility course 'on the road.' S. Riehl mentioned that there's already a similar UNIFI course that's kind of an 'umbrella'. J. Schraffenberger said that course is considered a shell course, but this course is for a different UNIFI category.

M. Fienup stated that he doesn't understand the reasoning of offering it at 3000 level. Freshman students may feel they can't take it. J. McNabb explained they have a HIST 3110 course that's populated with first year and second year students. It doesn't seem to scare students; however, they do disclaim that it's a course of weight and substance. It's not an introductory course because it has content and theoretical framework built into this particular category. B. Kanago asked if the department plans to change it to Conflict and Justice Study Aboard. J. McNabb confirmed that yes, and it would also have different topics. B. Kanago asked if there's a course they need to drop. J. McNabb explained that they wouldn't need to, and this will communicate to students that it's the study abroad version. R. Kidwell will change the title.

**Chair Pease called for a vote on the motion to approve the Department of History proposals. The motion passed unanimously**

**XII. Next Meeting – Wednesday, October 11, 3:00 pm, Presidential Room, Maucker Union**

Discussion of CHAS-HFA Curriculum proposals

The meeting adjourned at 4:44 p.m.

Respectfully submitted,

Ava Shafer

Office of the Registrar

cc: UCC

GCCC

Guests

Record Analysts