

**MINUTES OF
UNIVERSITY COMMITTEE ON CURRICULA
August 26, 2015**

Present: J.D. Cryer, J. Morgan, K. Martin, A. Gabriele, G. Pohl, D. Heistad, K. Basom, R. Christ, M. Fienup, S. Riehl, G. Rhineberger-Dunn, P. Patton, K. Dhanwada, D. Wallace, M. Timmerman

Guests: M. Grey, M. Stalp, W. Weiss, K. Snyder, T. Schrage

The meeting was called to order by UCC Chair Dhanwada at 3:05 p.m. in the Oak Room, Maucker Union.

I. Welcome and Introductions

Dhanwada welcomed all present. This was followed by introductions and official election of UCC Chair.

Riehl nominated Dhanwada, Fienup seconded. Question was called on the motion to approve. Motion carried and Dhanwada was approved unanimously.

Chair Dhanwada informed the group a pre-meeting took place on Tuesday, August 25, 2015.

II. Review of Curriculum Review Procedures

Chair Dhanwada stated proposals would be reviewed for university-wide impact. Dhanwada stated College curriculum packets would be reviewed by departments as follows: Motion to approve the specified department, a second to the motion, discussion, and vote. (All approvals are subject to Teacher Education review as appropriate.)

Editorial Notes from UCC Secretary:

- ▶ Per Graduate Council decision, all "g" courses (courses with shadow 5000-series numbers) must have "junior standing" designated as a prerequisite (but not "junior standing or consent of instructor"). Wallace will handle this editorially, and no specific changes relative to this will be noted in the minutes.
- ▶ Course numbers which are proposed to be changed/are approved and are still denoted in Leepfrog under the previous number will be edited by Wallace/Timmerman throughout the curriculum review and catalog process. No specific changes relative to this will be noted in the minutes.
- ▶ The library (Martin) and teacher education automatically receive an email notification for every course and program proposal that is submitted (new, dropped, revised).

III. Curriculum Review Procedures for LAC-BAS (part of new BAS degrees)

Chair Dhanwada stated all new degrees, majors, and associated courses needed to be reviewed, approved, and sent to the Faculty Senate by Friday, September 4, 2015.

Fienup moved, Basom seconded to approve the LAC for the BAS degrees.

BAS LAC: BAS LAC Requirements for BAS

Heistad, Director of Undergraduate Studies, presented overview of the LAC portion of the BAS. Heistad indicated the first proposal (Model I) the LAC Committee (LACC) developed was found to be somewhat controversial with some strongly supporting and others rejecting. LACC rescinded and created Model II which very closely resembles what is currently being done with LAC. Very few changes were made. Category I is an abbreviated version of the current Category I – Personal Wellness is not included. Nine hours of Core Competencies are currently required. Categories 1A, 1B, and 1C can be transferred in to fulfill the LAC portion of the BAS degree.

Riehl inquired whether students that have already taken a Category III course could retake the course at UNI.

Heistad stated the intention of these changes to LAC is to create a block curriculum for BAS students. A student coming to UNI having already taken many equivalent courses would need to be considered on an individual basis. Students will need to complete 60 units at UNI and, therefore, students can take more classes outside of the core. Heistad stated there will be enough breadth and depth for students to explore other areas. That will be a positive thing.

Patton responded if courses coming into UNI cannot be applied to the LAC, then they would come in as a generic equivalent (XXX) and be applied to university electives. In this case, the course can then be repeated at UNI. It will be difficult to consider students on a case-by-case basis if students taking the same courses are treated differently.

Basom indicated proposing a new degree (BAS) with the requirement that a student must have an AAS first might help explain why these groups of students would be treated differently.

Gabriele questioned whether freshmen would be allowed to take any of the LAC-BAS courses.

Heistad responded students must have an AAS degree to enter the BAS program. The goal of the University is to create several BAS degrees starting with two or three cohorts. These students will take courses online. If the first group consists of 60 students and two LAC courses are offered, the assumption is that these would not be the same courses as entering freshmen would take. This degree can be viewed as “upside down” in that a lot of the professional coursework is completed first. It’s the hope of the LACC that at least three of the LAC categories can be offered each semester at some point. These students could take 5-10 years to complete the degree as it is done on a part-time basis meaning over time there could be greater variety in offerings. To move this process forward, the LAC-BAS needs to be approved as a foundation for the BAS majors being proposed. There may be a need to make adjustments upon further review later on. The intention is that students will take 60 hours of rigorous coursework at UNI. The LACC is putting this together in good faith with the understanding adjustments or exceptions may need to be made on an individual basis.

Rhineberger-Dunn stated she liked the idea but shared Patton’s concerns. It’s important there be a committee formed at the onset that looks at these things for individual students if this is what goes forward. The logistics of it all will need to be worked out, and a great deal of communication will be required.

Patton suggested the asterisk statement under Category I of LAC – “BAS are permitted to…” change to “applied.”

Wallace inquired whether “applicable” should also be inserted in the first sentence under “total credit requirements” so the statement reads “applicable transferable credit earned.” Members concurred. Fienup and Basom agreed to these friendly amendments.

Heistad indicated under the Business and Professional Communication requirements that COMM 3155 and ENGLISH 3186 are presently under development with Continuing Education. These courses will ensure students have the foundational skills employers seek.

Rhineberger-Dunn responded the Department of Sociology, Anthropology, and Criminology has a personal communications class involving technical writing and interviewing skills. Career Services has consistently told the department these skills are what employers are looking for.

Heistad indicated all colleges have been involved with this discussion from the beginning stages. There was no formal way of doing a consultation because the program hadn’t yet been created. The LACC felt strongly that the Personal Communications piece should be included as a required component. The opportunity to build onto the foundational communication skills that already exist is most important, and every department should be incorporating that into their coursework in some way.

Morgan asked why COMM 3155 should not be named “Business and Professional Communication.”

Heistad responded that was the name of the course.

R. Christ asked what would happen if the LAC-BAS was not approved by the Council of Provosts.

Dhawada responded she would follow up with Diana Gonzalez at the Board of Regents regarding this.

Question was called on the motion to approve as amended. Motion carried and the LAC for the BAS degree was unanimously approved.

IV. **Curriculum Review Procedures for New Major BAS-Tactical Emergency Services with Vulnerable Populations and Associated Courses**

Rhineberger-Dunn moved, Fienup seconded to approve the BAS-Tactical Emergency Population major and associated courses.

TACTEMERGSVCS-BAS Tactical Emergency Services with Vulnerable Populations Major
ANTH 4016/5016 Climate Change, Human Migration and Conflict (Course Number Change to 4010/5010)
CRIM 4485 Criminology Internship
HPE 1101 Introduction to Community Health
HPE 4161/5161 Global Service Mission
HPE 4247/5247 Minority Health
HPE 4438/5438 International Health
PSYCH 2201 Psychology of Gender

Rhineberger-Dunn questioned the estimate of a constant 40 students each year and presented her concerns with being able to place these students in a Criminology internship as it could pose problems placing current students.

Grey responded 40 students was an average estimate and he envisions most students will already be working and would take on projects already being done within their current jobs.

Rhineberger-Dunn indicated it's possible some students will not be in that situation and perhaps there should be a note to students that there could be additional charges in order to get the certifications required to participate in the internship experiences. Rhineberger-Dunn is also interested in knowing how this will work for students bringing in credits from ILEA, the National Guard, DPS, and other non-accredited bodies?

Grey responded the BOR is now accepting MOS degrees for AAS and BAS that have already been vetted by ACE (would be considered equivalent courses). Six or seven articulation agreements with private colleges already exist.

Patton stated students currently can bring in a maximum of 65 hours from a community college to count towards their degree at UNI. Theoretically, however, students could bring in 80 hours with only 60 of those hours counting toward the degree.

Heistad pointed out that many of the courses listed are LAC courses and are considered lower proficiency courses without prerequisites. She then asks if all courses are available online.

Grey indicated all courses are available online, and the desire is for the students to take them as electives. Some fine adjusting will be required. He also stated the course number has changed to ANTH 4010/5010 (from ANTH 4016/5016) and it will have junior standing. Wallace indicated we cannot enforce a recommended prerequisite and the verbiage will be moved into the catalog description.

Pohl asked if all consults have been gathered.

Grey responded "yes" with an additional consult coming from Earth Science.

Heistad inquired how the load will be dealt with as these courses are more or less "interdisciplinary."

Grey indicated he will be given release time to take on the load if it is too great.

Dhanwada asked about the psychology requirement and what will be done if the student hasn't had Introduction to Psychology yet. Also, if there will be a statement included so students are advised to take the prerequisite course(s).

Grey responded a consult from Psychology was received.

Rhineberger-Dunn indicated Introduction to Sociology is a prerequisite for some of the other courses listed.

Wallace responded an asterisk with prerequisites of the course will be included as is standard practice with the catalog. This is the case even when a course is listed as an elective.

Heistad asked if the title was too long and if it would pose a problem in the Office of the Registrar for abbreviation. She also inquired about the use of the term "vulnerable."

Grey responded this is the only program with a specialty in vulnerable populations. The "vulnerable populations" term is what is used in the literature and distinguishes the program from others.

Wallace indicated there should be no issue accommodating the current title in PeopleSoft. The sentence regarding admission will need to have AA and AS removed since that does not follow BAS guidelines. Heistad concurred.

Discussion concluded. Rhineberger-Dunn and Fienup agreed to the friendly amendments to the proposal. Question was called on the motion to approve. Motion carried and the BAS-Tactical Emergency Services with Vulnerable Populations major and associated courses as amended were approved unanimously.

V. Curriculum Review Procedures for New Major BAS – Criminal Justice and Associated Courses

Rhineberger-Dunn moved, Fienup seconded to approve new BAS Criminal Justice major and associated courses.

CRIMJUSTICE-BAS – Criminal Justice Major
CRIM 2021 Applied Methods and Data Analysis in Criminal Justice
CRIM 2022 Criminal Justice System
CRIM 2025 Criminology
CRIM 2220 Communication Ethics for Criminal Justice Professionals
CRIM 4371 Topics in Criminal Justice

Heistad asked if there was ever discussion to include LAC courses within the program and if there will be a program director. She also pointed out the potential for growth and the additional costs associated with that growth. These things should be considered now.

Rhineberger-Dunn indicated there are specific courses students need to take but the department is willing to work with the LACC. Students will initially work with an advisor – no program director has been identified.

Stalp mentioned a desire to add a faculty line to the new major program but it is not within the department's control right now with the current state of the budget.

Rhineberger-Dunn indicated no more than 20 students will be added. The department believes it to be manageable the first year, but the program will definitely not be allowed to grow without a faculty line added. Existing faculty are currently stretched enough as it is. There is a need to be realistic about resources. If the seats don't fill, they will be filled with current students.

Heistad commended the department on creation of a realistic and sustainable major. She suggested a committee be formed to follow these BAS programs being created through the first stages and offered to follow up accordingly.

Morgan asked if the suggested sequence within the Program Requirements Description is normally included.

Wallace responded no. Majors are generally four year programs, so there isn't a need to list information typically as it is included in the Plan of Study. She indicated it could be helpful to list the requirements for the BAS as it is a two year program.

Pohl inquired as to the budgetary implications for this program outside of new faculty.

Rhineberger-Dunn responded if it really does grow, the department will need course release or faculty dedicated to keeping it going. Training and time for faculty who have not been involved with courses like this would be required. Otherwise, not too far off from what is currently taking place.

Heistad indicated training is available from Continuing Education.

Gabriele asked how recruitment will happen for this major program.

Stalp responded new ways of recruiting AAS Criminology students will need to be determined but Criminology is the second largest major in the college so there shouldn't be a problem building from what already exists.

Rhineberger-Dunn added Continuing Education will do a majority of this recruiting. The department also has a strong relationship with Hawkeye Community College and their AAS programs.

Discussion concluded. Question was called on the motion to approve. Motion carried and the BAS-Criminal Justice major and associated courses were approved with one abstention.

VI. Curriculum Review Procedures for Undergraduate Courses Related with New Masters of Athletic Training: AT 3060, AT 3070, AT 3080, AT 3130, AT 3250

Gabriele moved, Pohl seconded to approve undergraduate courses associated with the new Masters of Athletic Training degree.

AT 3060 Athletic Training Administration and Professional Development

AT 3070 Therapeutic Interventions I

AT 3080 Therapeutic Interventions II

AT 3130 General Medical Conditions

AT 3250 Advanced Preventative Health Techniques

Heistad questioned whether graduate students will be required to do additional coursework.

Weiss responded yes.

Gabriele asked how many of these were new courses.

Weiss indicated Health Preventative Techniques was a new course. Others had minor changes such as having six hours and reducing to three to allow for the addition of a new course to the program.

Dhanwada inquired as to how many Master's students the program was going to allow.

Weiss responded 8-12 students would be admitted in the first year.

Gabriele asked what major(s) would be best suited for this Master's program given the number of prerequisite courses required.

Weiss indicated Exercise Science majors would do extremely well. The department anticipates revisiting these changes in a couple of years to make adjustments. Student athletes majoring in Exercise Science would be great candidates for this as their athlete responsibilities do not currently allow them to major in Athletic Training at the undergraduate level.

Pohl asked about the budgetary implications of this program.

Weiss responded AT 3060/5060 and AT 3250/5250 are courses to be offered in the summer. There will need to be new faculty hired in order to offer more intensive coursework in the summer. Students won't be able to

get through in two years otherwise. The program will also need roughly \$8000 in faculty load to make this happen the first summer. This is seen as a transitional cost as the undergraduate program is phased out and the money is transferred over to the new program.

Gabriele mentioned seeing a statement in the proposal pertaining to a new faculty line.

Weiss responded the line has been filled as of Fall 2015. The program is now up to five tenure track faculty members.

Basom referenced the phasing out of one undergraduate program within the proposal but the possibility of a new undergraduate program.

Weiss indicated the new undergraduate program mentioned would consist of a major constructed of courses belonging to all departments within HPELS – not just Athletic Training.

Discussion concluded. Question was called on the motion to approve. Motion carried and undergraduate courses associated with the new Masters of Athletic Training degree were approved unanimously.

Discussion concluded.

The meeting adjourned at 4:56 p.m. **The next UCC meeting will be Wednesday, September 3.**

Respectfully submitted,

Marissa Timmerman
Office of the Registrar
mrt

cc: UCC

GCCC

Guests