

MINUTES OF  
UNIVERSITY COMMITTEE ON CURRICULA

October 11, 2023

**Present:** N. Bird, C. Christopher, M. Fienup, M. Hecimovich, C. Heinzl, B. Kanago, R. Kidwell, M. Kline, N. Lehman, C. Nedrow, P. Pease, H. Porter Occena, S. Riehl, J. Schraffenberger, A. Shafer, B. Warby

**Absent:** G. Gould, K. Warren

**Guests:** M. Boyd, M. Clayton, M. Dobosh, M. Graziano, S. Hill, J. O'Loughlin

The meeting was called to order by Chair Pease at 3:07 pm in the Presidential Room

**I. Welcome**

Chair Pease welcomed all present.

**II. Approval of Minutes – October 4, 2023**

B. Kanago moved to approve the October 4, 2023 minutes. M. Fienup seconded.

Chair Pease asked if there were any corrections or additions to the minutes. Hearing none.

**Chair Pease called for a vote on the October 4 minutes. Motion passed unanimously.**

**III. Curriculum Review Procedures for Department of Communication Sciences & Disorders**

H. Porter Occena moved, N. Bird seconded, to approve the Department of Communication Sciences & Disorders course proposal.

**Agenda Items – Program**

- DEAFHEARING-MINOR: Deaf or Hard of Hearing Minor-Teaching (added)

M. Fienup wondered about SPED 3150 having a prerequisite of EDPYSCH 2030. Is EDPSYCH 2030 a course teaching majors are required to take. C. Christopher responded by saying yes, it is a part of the professional education core. H. Porter Occena said they talked about putting a footnote in there because in the program rational, it states that there might be exceptions made for non-teaching students to take this minor. R. Kidwell mentioned that a non-teaching student could complete the minor but wouldn't get the endorsement. S. Riehl asked if a student could take this minor at the same time they were getting their initial license. C. Christopher responded by saying yes, however, a non-teaching major won't get the endorsement. R. Kidwell asked if the program needs an asterisk for the prerequisite for SPED 3150. M. Fienup mentioned that the case would be rare so it might not be necessary. C. Christopher said they have had students who are interested in American Sign Language, so they want to make sure non-

teaching students know they can't earn the endorsement. C. Christopher stated that EDPSYCH 2030 is an option in UNIFI. S. Riehl mentioned that if we put an asterisk on the certificate, then if a non-teaching student declares the minor, they will be alerted that there's a prerequisite that's not part of the required coursework.

C. Christopher asked R. Kidwell if someone could declare a teaching minor that's a non-teaching major. R. Kidwell said the system doesn't stop anyone from declaring a major or minor. However, in the prologue, it references that students must have a teaching major in order to declare this minor. The Registrar's office will add an asterisk to denote the prerequisite for SPED 3150.

**Chair Pease called for a vote on the motion to approve the Department of Communication Sciences & Disorder course proposal. The motion passed unanimously.**

#### **IV. Curriculum Review Procedures for Department of Philosophy & World Religions**

H. Porter Occena moved, N. Bird seconded, to approve the proposal from the Department of Philosophy & World Religions.

##### **Agenda Items – Program**

- RELSLITERACY-CERT: Religious Literacy Certificate (added)

B. Kanago asked about RELS 3180 being repeatable. Would the department be okay if a student took 6 hours of RELS 3180 to satisfy the electives. S. Hill said the course goes back and forth between an international and domestic focus. It's offered every two years, so if a student could take it twice, the content wouldn't be overlapping. B. Kanago brought up that RELS 4230 is the same as HIST 4250 and mentioned that the department may want to make note of that. R. Kidwell said she could make HIST 4250 show in the requirements.

**Chair Pease called for a vote on the motion to approve the Department of Philosophy & World Religions proposal. The motion passed unanimously.**

#### **V. Curriculum Review Procedures for the School of Music**

H. Porter Occena moved, N. Bird seconded, to approve the proposals from the School of Music.

##### **Agenda Items – Programs**

- COMPTHEO-BM: Composition Major (edited)

M. Fienup wondered if the only change to the major was a name change. M. Boyd clarified that the department decided to drop one word from the title due to it being required by their accrediting agency.

- PERF-BM: Performance Major (edited)

M. Fienup asked if the department was just adding a Track C. M. Boyd said that was correct, the department is adding another emphasis. M. Fienup brought up that they list the Piano Proficiency for Track C, however, they don't for the other ones -- is it a requirement for all majors. M. Boyd responded by saying that it is required for all majors.

M. Fienup went on to ask why the department listed 14 hours of university electives at the end of the major. M. Boyd said the accrediting agency was requesting them to do so. They require it to be listed separately in their documentation. R. Kidwell mentioned that it could be taken off. M. Fienup asked if doing so would affect the number of hours. R. Kidwell mentioned that the total major hours would drop by 14 credits. M. Boyd said it would take them below 120 hours. The department currently has a BA in Jazz Studies. They would like to have more music specialist classes, but the accrediting agency won't allow it, so the department has to go to a BM that allows more music classes.

B. Kanago mentioned that the additional requirements for Tracks A, B, & C are listed under Track B. M. Boyd said that's where they were originally and she couldn't move the requirements in Leepfrog. R. Kidwell will move that text below Track C.

M. Boyd mentioned the BA in Jazz Studies will be dropped. S. Riehl wondered if the proposal was for the next cycle. M. Boyd responded by saying yes, if this new track is approved they will propose to drop the BA in Jazz Studies next curriculum cycle.

P. Pease asked about the double asterisk for MUS ENS 1160. There is not footnote for that under Track C. M. Clayton mentioned that it might have been a mistake. M. Boyd confirmed. R. Kidwell will take the double asterisk off.

### **Agenda Items – Course**

- MUSIC 1500: Modern Band and Creative Music Making (added)

H. Porter Occena mentioned that in the syllabus there's a big emphasis on education but its designed for anyone to take it. M. Boyd said it's intended to be a UNIFI course, and is intended for students with no prior music background. J. Schraffenberger said the course has been approved by the UNIFI committee.

**Chair Pease called for a vote on the motion to approve the School of Music proposals. The motion passed unanimously.**

## VI. Curriculum Review Procedures for the Department of Communication & Media

H. Porter Occena moved, N. Bird seconded, to approve the proposals from the Department of Communications & Media.

### Agenda Items – Program

- DIGITALMEDIAPROD-MINOR: Digital Media Production Minor (edited)

M. Fienup mentioned the department is dropping COMM DM 1651 (Digital Media Production I), do they want to remove the ‘II’ from the title of COMM DM 2651 Digital Media Production II? M. Dobosh explained the reason they did not remove the ‘II’ from COMM DM 2651 is because Digital Media Production is a course offered at a lot of different schools across the country and they often have ‘I’ & ‘II’. They are removing ‘I’, due to merging two courses, they still want to leave the ‘II’ so there’s clarity for students who are transferring in. P. Pease asked if ‘I’ and ‘II’ are becoming the same class. M. Dobosh stated that they aren’t becoming the same class. For their Interactive Digital Studies major, they had their Interactive Digital Communication class and Digital Media Production I merge together into Digital Toolbox. C. Christopher wondered what would happen if a student came in with the Digital Media Production I course -- will they get credit for CM CORE 1001. M. Dobosh explained that it would be a good advising question. M. Clayton commented that one would have to look at the syllabi. C. Christopher went on to ask how many students will bring in CM CORE 1001. M. Dobosh responded saying not many students. P. Pease questioned if CM CORE 1001 is a prerequisite for COMM DM 2651. R. Kidwell indicated yes, that is being proposed this cycle.

M. Fienup mentioned that the courses COMM DM 2950 and COMM DM 3950 sound the exact same. M. Dobosh explained that the courses can both be repeated for a maximum of 4 hours. If a student has already done 4 hours of 2950, they can do an additional 4 hours at the advanced level 3950. M. Clayton stated that it’s experimental learning, so some students will have enough background to do the advanced version. M. Clayton said it looks better on a transcript if they’ve taken an advanced course.

R. Kidwell asked the department if they wanted COMM DM 2950 and COMM DM 3950 to be a true ‘or.’ M. Dobosh stated that she would talk to the department’s digital media faculty. R. Kidwell wondered if it could be a combination of the two, or if the 3 hours had to be in one of the two courses. S. Riehl said it sounds like you have the first four hours at one level and the next 4 hours at the following level. M. Dobosh explained that students might do 2 hours with the radio for example, and then an hour somewhere else. M. Dobosh will communicate with R. Kidwell after discussing further with faculty on what they would like to do.

## **Agenda Items – Courses**

- CM CORE 1001: Digital Toolbox (added)

No questions or concerns from the committee.

- CM CORE 3255: Advocacy Campaigns (added)

B. Kanago mentioned that he didn't remember seeing any consults on this course, and suggested sending consults to the Marketing, Political Science, and HRCS departments. B. Kanago explained that it's a course these departments might be interested in.

- COMM 3001: Seminar in Communication (Topic) (added)

H. Porter Occena stated that she appreciated the notes on creating overall department standards and goals. M. Dobosh said it lets them have more current topics and differentiates from the department's special topics courses.

- COMM 4558: Interactive Digital Visualization: (Topic) (edited)

S. Riehl mentioned there was a 2-course sequence, the first course is being removed and the department is editing the second course -- is the edited course COMM 4558 different enough from the previous version if someone took the earlier version, stops attending, and then comes back. S. Riehl explained that it's most likely not a big issue because it should be equivalent, however, should it be a new number. M. Dobosh said that in talking with the IDS faculty, they've been trying to sequence the two courses, but realized they wanted to rename them and swap. The same faculty member teaches both courses. They have a series of special topics that they rotate. S. Riehl explained that it's a question worth asking because you might not think of it, but sometimes matters. M. Dobosh stated that she thinks they will be ok – the person teaching the courses is a newer faculty member. Even going a few years back, the courses look pretty similar. S. Riehl acknowledged that it does allow courses to evolve. The department will keep the course number.

**Chair Pease called for a vote on the motion to approve the Department of Communication & Media proposals. The motion passed unanimously.**

## **VII. Curriculum Review Procedures for the Department of Theatre**

H. Porter Occena moved, N. Bird seconded, to approve the proposals from the Department of Theatre.

### **Agenda Items – Courses**

- THEATRE 1022: Playscript Analysis (edited)

M. Fienup had a general question about the Theatre major and minor being substantive and mentioned possibly talking about them later. P. Pease said that anything on the editorial list can come to them by

request of the committee. M. Fienup said the Theatre major and minor could go to clean up. M. Clayton stated that a lot of changes in the major were due to staffing issues and to be more efficient. S. Riehl said the committee didn't get to see the proposals so they could have introduced hidden prerequisites. N. Bird explained that the committee may feel it's substantive because a lot is changing within the program. The committee will review the Theatre major and minor during the clean up meeting in order to review further.

M. Fienup asked the department if they want to drop all prerequisites on THEATRE 1022. M. Clayton said that is correct. S. Riehl mentioned that the old major was pretty prescriptive – she can see why they are trying to streamline it. H. Porter Occena stated this is any entry level class.

- THEATRE 2151: Community Engagement (added)

N. Bird asked if in addition to all the prerequisites, students also need consent of instructor. M. Clayton responded yes, saying it's there to make sure students are in the right class. H. Porter Occena said its intentional advising. B. Kanago mentioned that being able to be repeated for 12 hours seems like a lot. M. Clayton agreed that it is, but in theory, students could do some coursework over the summer.

- THEATRE 3051: Performance Engagement (added)

M. Fienup wondered if the department wanted the class to be repeatable. M. Clayton didn't know the answer. S. Riehl asked if THEATRE 3050 can be repeated. H. Porter Occena wanted to know how the course is tracked in the degree for Theatre Performance majors. If they need to act in three shows in order to get their degree, then it needs to be repeatable. M. Clayton will double check with the department. R. Kidwell said THEATRE 3050 can be repeated for a total of 12 hours. M. Hecimovich asked if having no prerequisites would be fine. M. Clayton replied saying that she thinks that would be correct, because non-majors could take the course. The committee decided to move the course to the cleanup meeting to determine if it should be a repeatable course.

- THEATRE 3090: Theatre for Communities (added)

M. Clayton stated that the course is broadening the types of outside organizations.

- THEATRE 3144: Costume Patterning and Drafting (added)

P. Pease mentioned that it seems odd that Theatre majors have a lot of prerequisites and non-Theatre majors have only consent of instructor. Could a non-Theatre student be added to the class and fail it because they aren't prepared for it. Prerequisites aren't supposed to be used to force a sequence – is this material necessary to learn before taking a class. M. Clayton said there are other ways a student could have the prerequisites material. A student could come in with prior experience. P. Pease asked why not have 'consent of instructor' for Theatre majors. M. Clayton responded by saying for Theatre majors, they're trying to advise on top of teaching courses, so consent of instructor slows down the process. B. Kanago wondered if the department could put it as recommended that Theatre students take the courses

and then get consent. M. Clayton said recommended prerequisites can't be enforced. H. Porter Occena followed up by saying could it be prerequisites or co requisite. M. Clayton wasn't sure if that could be the case. The prerequisites will be left as is.

- THEATRE 3146: Scenic Painting/Stage Makeup (added)

M. Fienup wanted to know what the department meant when they said 'repeated with different areas.'

M. Clayton said painting versus makeup. M. Fienup said it's not very clear from the description. R.

Kidwell mentioned that nothing would prevent a student from taking it twice unless there was a topic

added to the course. H. Porter Occena wanted to know if the course will be taught as 8 weeks on

painting and then another 8 weeks on makeup. M. Clayton said it depends on the production. P. Pease

wondered if students could take the courses together. M. Clayton said the department couldn't staff that.

R. Kidwell mentioned that it could say the course could be repeated and remove "in different areas". M.

Hecimovich asked if could be an 'or'. P. Pease mentioned that they could have it as two courses that are

co-taught. Two different numbers taught by the same person. N. Lehman said it would need to be cross

listed because they're different titles. Topics get treated differently. N. Bird said it looks like it alternates

with the syllabi attached. R. Kidwell said they could call it something more vague, and then have a

colon for a topic of either painting or makeup. P. Pease asked if the department plans to co-teach the

course. M. Clayton said it depends on the production. The committee will review the course at the clean

up meeting.

**Chair Pease called for a vote on the motion to approve the Department of Theatre proposals, with the exception of THEATRE 3051 and THEATRE 3146. The motion passed unanimously.**

### **VIII. Curriculum Review Procedures for the Department of Languages & Literatures**

H. Porter Occena moved, N. Bird seconded, to approve the proposals from the Department of Languages & Literatures.

#### **Agenda Items – Courses**

- ENGLISH 1050: Law and Literature (added)

P. Pease asked J. Schraffenberger if the course had already been approved at the UNIFI level. J.

Schraffenberger said yes.

- ENGLISH 3130: Writing & Healing (added)

B. Kanago suggested letting HRCS know this course is being added. H. Porter Occena mentioned that it was asked in the premeeting how the course was going to address trauma. It's not going to be therapy

for students and you don't need trauma to take the course. H. Porter Occena suggested making the

intention of the course a little more explicit to students. M. Hecimovich asked if the department wanted

the current description to change. H. Porter Occena explained that they want the students to be informed

so they know what they're getting signed up for. The department will share the new description with R. Kidwell and she will make the update.

- ENGLISH 4795: Leadership in Literary Publishing (added)

N. Bird wanted to clarify the prerequisites – that being, ENGLISH 4790 and permission of instructor and junior standing. J. O'Loughlin said that was correct. P. Pease mentioned that adding permission of instructor on top of ENGLISH 4790 may create a bottleneck. J. O'Loughlin said students can take ENGLISH 4790 twice. There are some students are sometimes interested in a third semester, this is an advanced version of the class. R. Kidwell asked J. O'Loughlin for clarification on whether or not the department wants this class to be repeated. J. O'Loughlin said they did not want it to be repeatable.

- FREN 2015: French Phonetics (added)

No questions or concerns from the committee.

- FREN 2020: Francophone Cross-Cultural Bridges (added)

J. O'Loughlin mentioned that they had used the 'same as' phrase incorrectly – it has now been removed. M. Fienup wanted to confirm that the course is not the same as LANG 2020. J. O'Loughlin said it has similar content – some students may be doing a coursework in English with a Language prefix while other students might be doing the course in French – they're not the same. P. Pease asked if the department is happy with the description language. R. Kidwell said yes, because they're separate courses.

- FREN 3008: Introduction to French Linguistics (added)

M. Fienup asked about the 'same as' phrase and whether or not it has been used correctly. J. O'Loughlin said they did not use the phrase correctly. They used it incorrectly in a different way than the previous incorrect usage. The 'same as' indication will be removed.

- FREN 4030: Francophone Cultures (added)

M. Fienup noticed that the department attached a textbook to this course and questioned if departments need to attach a syllabus. M. Clayton mentioned that it states if the course hasn't been taught before you don't need to include a syllabus. M. Fienup said it is supposed to list what topics, objectives, etc. are going to be taught. B. Kanago suggested that adding a syllabus may be helpful in order to see if it's similar to other courses. M. Clayton responded saying she wonders what to attach because it doesn't explicitly say. H. Porter Occena said there could be cleanup on the form to make it explicit on what's expected. J. O'Loughlin said this course is being added to have something that's designed for French speaking cultures not in France. C. Nedrow made a note to update the form for attaching syllabi.

- SPAN 3016: Translation for Spanish Heritage Speakers (added)

H. Porter Occena wondered whether there was a consult or heads up sent to the education department that this might be a good substitution for SPAN 3007 in their program. The consult had already been



taken care of. N. Bird asked if there needs to be clarification on the prerequisites where it indicates “or equivalent”. J. O’Loughlin said that if you were to look at SPAN 3006 – it can be used as a substitute for a series of other courses for students taking Spanish. R. Kidwell said she thinks the department has discretion on what is equivalent. S. Riehl mentioned there’s an interview process, so the equivalent could come in there. J. O’Loughlin confirmed that there’s interviews involved.

**Chair Pease called for a vote on the motion to approve the Department of Languages & Literatures proposals. The motion passed unanimously**

**IX. Next Meeting – Wednesday, October 18, 3:00 pm, Presidential Room, Maucker Union**

Discussion of CHAS-Sciences Curriculum proposals

The meeting adjourned at 4:20 p.m.

**X. Items for Clean Up Meeting**

- THEATRE-BA: Theatre Major
- THEATRE-MINOR: Theatre Minor
- THEATRE 3051: Performance Engagement (added)
- THEATRE 3146: Scenic Painting/Stage Makeup (added)

Respectfully submitted,

Ava Shafer

Office of the Registrar

cc: UCC

GCCC

Guests

Record Analysts