Search for existing course:

1. Navigate to https://nextcatalog.uni.edu/courseadmin
2. Enter your CATID and password
3. Choose OK
4. To search for existing courses by department prefix, enter course prefix and * in “Search” field (for example: ACCT*). Choose “Search”.
5. To search for all courses enter * and choose “Search”.
6. You can also search through “Quick Searches” window and also sort by column headings (Course Code, Title, Workflow, Status).

![Course Inventory Management](image_url)

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