

MWOne UNIQUE Academic Advising Award 2016 - 17

MidWestOne Bank has continued to provide funding for one \$1,000 UNIQUE Academic Advising Award for a faculty member at the University of Northern Iowa. The recipient will be presented with the award at the annual all-faculty meeting in the fall semester.

All tenured (including department heads), tenure-track, and non-tenured faculty who have been employed at UNI for at least three years are eligible. Eligibility also includes individuals who are employed at least half-time, those on leave of absence during consideration, or individuals who are in their final year of employment prior to retirement. A faculty member may receive the MWOne UNIQUE Academic Advising Award only once; however, recipients are not precluded from consideration for other University awards.

Candidates for this award will have demonstrated evidence to the quality of their advising in some or all of the following ways:

- Availability to advisees/students, faculty, or staff
- Frequency of contact with advisees/students
- Appropriate referral activity
- Use and dissemination of appropriate information sources
- Facilitating student progress toward academic and career goals
- Mastery of institutional regulations, policies, and procedures
- Participation in and support of advisor development programs
- Perception by colleagues of nominee's advising or advising administration skills

Nominating Procedure

Nominations can be made by faculty, staff, and/or students. The nominator shall:

- Submit a completed Nomination Form
 - Nominee will be notified of individual who has nominated her/him.

Please note: Nominee will be encouraged to contact her/his nominator to complete one of the required letters of recommendation for this award.

Nomination forms must be submitted by 5:00 p.m. on Friday, February 24, 2017 to the Office of Undergraduate Studies (LIB 380) either in print or electronically to alicia.janssen@uni.edu.

The Nominee shall:

- Provide a statement describing her/his philosophy on academic advising (not to exceed 500 words)
- Secure a maximum of three (3) letters of recommendation (at least one must be from a current or former student). Nominee is encouraged to ask her/his nominator to complete a letter of recommendation.
- Submit an up-to-date vita
- Include as appropriate other documentation / evidence to demonstrate meeting the award criteria as listed above. ***All supporting documentation must be submitted electronically and is limited to 10 pages.***

Nominee materials must be submitted by 5:00 p.m. on Friday, March 31, 2017 to the Office of Undergraduate Studies (LIB 380) either in print or electronically to alicia.janssen@uni.edu.

The MWOne UNIQUE Academic Advising Award recipient will be notified on or after Monday, April 24, 2017.

NOMINATION FORM - MWONE UNIQUE ACADEMIC ADVISING AWARD

Nominee's Name _____

Department _____

Nominator's Name _____

Nominator's Role on Campus (please select appropriate box): Faculty Staff Student

Nominator's Contact Information:

Email _____

Phone Number _____

Signature of Nominator (if submitting electronically please type your name in the space above)

Date

Please note: Nominee will be notified of individual who has nominated her/him.

Nominating Procedure

Nominations can be made by faculty, staff, and/or students. The nominator shall:

- Submit this completed Nomination Form

Nominee's will be encouraged to contact her/his nominator to complete one of the required letters of recommendation for this award.

Nomination forms must be submitted by 5:00 p.m. on Friday, February 24, 2017 to the Office of Undergraduate Studies (LIB 380) either in print or electronically to alicia.janssen@uni.edu.